

# Fluids Distribution Systems Task Group Meeting Agenda

March 12, 2014

Holiday Inn san antonio riverwalk

217 n st. mary’s street

Anchorage, Alaska, USA

San Antonio, TX 78205

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| **AC7112 Nadcap Fluids Manufacturers Audit Criteria****AC7112/1 Nadcap Hose Manufacturers Audit Criteria****AC7112/2 Nadcap Audit Criteria for Fittings and Other Machined Components****AC7112/3 Nadcap Audit Criteria for Couplings and Formed Sheet Metal Components Including Loop and Saddle Clamps****AC7112/4 Nadcap Hose Assembly Audit Criteria****AC7112/6 Nadcap Ti 3AL-2.5V Alloy, Seamless Hydraulic Tubing Manufacturing Requirements Audit Checklist****AC7123 Nadcap Fluids Distribution Systems Audit Criteria for Value Added Hose Assembly Distributors** |
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The Fluid DistributionSystems Task Group covers the following processes:

***Notice 1: All times are approximate and subject to change. Please contact PRI for updated information.***

***Notice 2: At the beginning of each day and after each break, the meeting will start with Opening Comments consisting of: Call to Order/Quorum Check, Introductions (as needed), Routing of the Attendance List (as needed)***

***Notice 3: Please bring your agenda with you to the meeting. Copies will not be available on-site.***

***Best Practices: 1) Start all meetings on time. 2) Follow the agenda. 3) No long-winded discussions***

**Caution: Export Controlled (e.g. ITAR, EAR) material is prohibited from presentations. It is the responsibility of the presenter to ensure that this material is not included.**

Meeting Objectives:

WEDNESDAY, march 12, 2014

8:00 AM – 9:00 AM

PRI G-3 QPG

R. HAINLINE

9:00 AM – 10:00 AM

NADCAP FLUIDS DISTRIBUTION SYSTEMS TASK GROUP

R. SCHREIBER

9:00 AM

1.0 OPENING COMMENTS

1.1. CALL TO ORDER/QUORUM CHECK / INTRODUCTIONS / ROUTING OF ATTENDANCE LIST

1.2. CODE OF ETHICS/ANTITRUST AND MEETING CONDUCT

1.3. REVIEW AGENDA

9:10 AM

2.0 AUDITS

9:20 AM

3.0 AUDITORS

9:40 AM

4.0 STAFF ENGINEER DELEGATION

9:45 AM

5.0 SUPPLIER CHANGE NOTIFICATION

9:50 AM

6.0 CLOSED MEETING ISSUES

9:55 AM

7.0 MEETING CLOSE OUT

10:00 AM

ADJOURNMENT

10:15 am –11:30 am

Nadcap Fluids Distribution Systems Task Group Open Meeting

10:15 am

8.0 Opening Comments

8.1. Call to Order/Quorum Check / Routing of Attendance List

8.2. Code of Ethics/Antitrust and Meeting Conduct

8.3. Review Agenda

10:25 am

9.0 Review and Accept Previous Meeting Minutes

10:30 am

10.0 Review Membership Status

10:35 am

11.0 Staff Report

10:45 am

12.0 NTGOP-001 Appendix FLU

 Ballot Comment Resolution

10:50 am

13.0 Audit Failure Criteria

 Review Audit Failure Criteria, Single Year Data Compared to Multiple Years of Data

 Establish Fluid Task Group Failure Criteria for 2014

11:00 am

14.0 G-3 QPG Status Report

11:10 am

15.0 Supplier Meeting Report

11:20 am

16.0 2013 Auditor Confernce

11:25 am

17.0 Meeting Close Out

11:30 am

ADJOURNMENT

WEDNESDAY, march 12, 2014

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| 8:00 am – 9:00 am | **CLOSED** | PRI G-3 QPG | R. Hainline |
| 9:00 am – 10:00 am | Nadcap Fluids Distribution Systems Task Group | R. Schreiber |
| 9:00 am | 1. Opening Comments
	* 1. Call to Order/Quorum Check / Introductions / Routing of Attendance List
			+ Verify only Subscriber Members are in attendance
		2. Code of Ethics/Antitrust and Meeting Conduct
		3. Review Agenda
 | R. Schreiber |
| 9:10 am | 1. Audits
	* Review Schedueled and Conducted Audits
	* Discuss Problem Audits
 | R. Schreiber K. Purnell |
| 9:20 am | 1. Auditors
	* Data Analysis Review – Overall Auditor Performance
	* Auditor Conference – Confidential Topics
	* NOP-012 Auditor Oversight
 | R. Schreiber K. Purnell |
| 9:40 am | 1. Staff Engineer Delegation
	* Review the Current Delegation Oversight and Concurrence of Staff Engineer
 | R. Schreiber K. Purnell |
| 9:45 am | 1. Supplier Change Notification
	* Review Latest t-frm-11s
 | R. Schreiber K. Purnell |
| 9:50 am | 1. Closed Meeting Issues
	* Discussion of Topics That Require Confidentiality
 | R. Schreiber K. Purnell |
| 9:55 am | 1. Meeting Close Out
	* Review Action Items Assigned During the Meeting and Set Next Meetings Agenda Topics
 | R. Schreiber K. Purnell |
| 10:00 am | ADJOURNMENT |  |
| 10:15 am –11:30 am |  | Nadcap Fluids Distribution Systems Task Group Open Meeting |  |
| 10:15 am | **OPEN** | 1. Opening Comments
	* 1. Call to Order/Quorum Check / Routing of Attendance List
			+ Introductions
		2. Code of Ethics/Antitrust and Meeting Conduct
		3. Review Agenda
 | R. Schreiber K. Purnell |
| 10:25 am | 1. Review and Accept Previous Meeting Minutes
 | R. Schreiber K. Purnell |
|  10:30 am | 1. Review Membership Status
	* Review Voting Membership
	* Review Voting Member Meeting Attendance and Voting Participation
 | R. Schreiber K. Purnell |
| 10:35 am | 1. Staff Report
	* Auditor Status
	* Task Group Metrics
	* Most Common NCR’s
	* Latest Changes
	* Future Nadcap Meeting Dates and Locations
	* Staff Engineer Delegation
 | K. Purnell |
| 10:45 am | 1. NTGOP-001 Appendix FLU
* Ballot Comment Resolution
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| 10:50 am | 1. Audit Failure Criteria
* Review Audit Failure Criteria, Single Year Data Compared to Multiple Years of Data
* Establish Fluid Task Group Failure Criteria for 2014
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| 11:00 am | 1. G-3 QPG Status Report
	* Updates from the G-3 QPG Committee
 | R. Hainline |
| 11:10 am | 1. Supplier Meeting Report
	* + - Updates from the Supplier Meeting
 | M. Scataloni |
| 11:20 am | 1. 2013 Auditor Confernce
	* Auditor Conference Topics
	* Combining Audit Checklists and Audit Handbooks
 | R. Schreiber K. Purnell |
| 11:25 am | 1. Meeting Close Out
	* Review Action Items Assigned During the Meeting
	* Agenda Topics for Next Meeting
 |  K. Purnell |
| 11:30 am | ADJOURNMENT |  |