**Nadcap MANAGEMENT COUNCIL (NMC) TELECONFERENCE CALL**

MINUTES

**MAY 27, 2014**

# OPENING COMMENTS

## Call to Order / Quorum Check

A quorum was established with the following representatives in attendance:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***NMC Voting Members in Attendance*** | | | | |
| \* | Pascal | Blondet | Airbus |  |
| \* | Bob | Bodemuller | Ball Aerospace & Technology Corp. |  |
| \* | Michael | Brandt | Alcoa |  |
| \* | Christian | Buck | SAFRAN Group |  |
| \* | Jim | Cummings | Metal Finishing Co. |  |
| \* | Martha | Hogan-Battisti | The Boeing Company |  |
| \* | Scott | Iby | Hamilton Sundstrand (UTAS) |  |
| \* | Jason | Jolly | Cessna Aircraft Company |  |
| \* | Karen | Kim | Sikorsky Aircraft Co. |  |
| \* | Bob | Koukol | Honeywell Aerospace |  |
| \* | Ralph | Kropp | MTU Aero Engines GmbH |  |
| \* | Jeff | Lott | The Boeing Company |  |
| \* | Dave | Michaud | Fountain Plating Co. |  |
| \* | Michael | Murray | Beechcraft Corporation |  |
| \* | Tom | Newton | Aircraft X-Ray Laboratories Inc. |  |
| \* | Ana | Ottani | Embraer SA |  |
| \* | Brad | Richwine | Raytheon Co. |  |
| \* | Dave | Soong | Pratt & Whitney |  |
| \* | Vitorio | Stana | Avcorp Industries Inc. |  |
| \* | Kevin | Ward | Goodrich (UTAS) | Chairperson |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Other Participants in Attendance*** | | | | |
|  | Richard | Shain | Gulfstream Aerospace |  |

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| --- | --- | --- | --- | --- |
| ***PRI Staff in Attendance*** | | | | |
|  | Mark | Aubele |  |  |
|  | Jim | Borczyk |  |  |
|  | Rebekah | Gondek |  |  |
|  | Michael | Graham |  |  |
|  | Scott | Klavon |  |  |
|  | Jim | Lewis |  |  |
|  | Kellie | O’Connor |  |  |
|  | Christine | Sanz |  |  |
|  | Glenn | Shultz |  |  |
|  | Jon | Steffey |  |  |

## Agenda Review

The agenda was reviewed.

# Action ITem Review

The Rolling Action Item List (RAIL) was reviewed and the following updates were given:

* NMC-14: The team will have a proposal at the June 2014 meeting
* NMC-16: This item is being worked and will be ready in June 2014
* NMC-18: This item is being worked on by SAE, however will remain on the NMC RAIL for visibility
* NMC-19: A meeting is scheduled for Dublin



# Membership Update

The following Subscriber Voting Members (UVM) have resigned from NMC:

* Davide Salerno (Alenia Aermacchi SpA)

The NMC Chairperson confirmed the following new voting members to NMC:

* Angela Vitale (UVM for Alenia Aermacchi SpA)

# Committee and Sub-teams Status Reports

The NMC Committee and Sub-Teams gave an update.

* 1. Metrics



Bob Bodemuller noted that all the metrics are currently green and there are no additional updates for the committee at this time. The Effectiveness Sub-Team has a teleconference call scheduled for 11-Jun-2014 and will report in Dublin, where a go-forward plan will be decided upon.

* 1. Standardization

There will be a second Auditor Consistency Roundtable meeting held in June. The Supplier Voting Member Procedures and Policies Sub-Team met last week and another meeting will take place before the Dublin meeting. A proposal will be ready for the Standardization Committee in June.

* 1. Ethics & Appeals

No open appeals at this time. The Export Control Sub-Team met in April and the team plans to meet face-to-face in Dublin.

* 1. Oversight

The 2014 Oversight Audit is progressing and will wrap up shortly after the June meeting, with a final on-site meeting at PRI Headquarters in October. The Committee has also begun putting requirements around the automated observer feedback form.

* 1. Globalization & Strategy

Based on the action plan provided by PRI Staff, the NMC and PRI Board of Directors have agreed that the top risk identified in the Nadcap Risk Assessment, Auditor Resources, is being adequately addressed. At the Dublin meeting, the Committee will begin discussions on the second-highest risk, Subscriber Resources. The Subscriber Definition in NOP-001 has been revised, and the sub-team has received and reviewed the Subscriber application from MHI/MITAC, who were approved to become a Nadcap Subscriber. The Metallic Materials Manufacturing (MMM) Sub Task Group held a two-day face-to-face meeting at PRI Headquarters, where they worked on checklist development. They are also developing a business case for presentation to the NMC in Dublin.

# JUNE Nadcap Meeting

1. Agenda at a Glance



* NMC was reminded that we will be split between two hotels in Dublin, the Doubletree by Hilton (formerly the Burlington Hotel), and the Shelbourne Hotel. All NMC meetings will take place at the main venue, the Doubletree.
* It was noted that all NMC Members are encouraged to attend the Supplier Support Committee (SSC) meeting on Tuesday evening, which is moving to more of a discussion-based meeting instead of a report-out based meeting.

1. Other Agendas (P&O, Steering, NMC)

The Planning & Operations (P&O), Steering and NMC At Large meeting agendas were reviewed. The agendas are posted on the PRI Website at [www.p-r-i.org](http://www.p-r-i.org), under the “Nadcap Meetings” section.

# Other Issues/New Business

No other issues were identified.

ADJOURNMENT – 27-May-2014 – Meeting was adjourned at 11:30 a.m

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