

# HEAT TREATING Task Group Meeting Agenda

October 19-22, 2015

Omni William Penn Hotel

Pittsburgh, Pennsylvania, USA

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| --- | --- |
| **Aluminum, Nickel, Titanium, Steel, Copper, Magnesium, Beryllium** | **Brazing, Sintering, Localized Heat Treatment** |
| **Carburizing, Nitriding** | **HIP, Induction Hardening** |
| **Hardness Testing** | **Conductivity Testing** |
| **Room Temperature Tensile Testing** | **Pyrometry Testing** |

The HEAT TREATING Task Group covers the following processes:

***Notice 1: All times are approximate and subject to change. Please contact PRI for updated information.***

***Notice 2: At the beginning of each day, the meeting will start with Opening Comments consisting of: Call to Order, Verbal Quorum Check, Introductions (as needed), Routing of the Attendance List (as needed)***

***Notice 3: Please bring your agenda with you to the meeting. Copies will not be available on-site.***

***Best Practices: 1) Start all meetings on time. 2) Follow the agenda. 3) No long-winded discussions***

**Caution: Restricted Export Controlled (e.g. ITAR, EAR) material is prohibited from presentations. It is the responsibility of the presenter to ensure that this material is not included.**

**Presentations should not contain proprietary information without the approval of the organization which owns the information.**

**Any non-Nadcap agenda topics require approval by the Director, Nadcap Program and Aerospace Operations.**

***RECORDING POLICY:***

***Audio or video recording of Nadcap meetings is prohibited unless formal approval is received from all attendees and recorded in the minutes. Violators of this policy will be asked to stop recording. Failure to stop recording or repeated attempts to record may result in expulsion from the meeting and/or the Nadcap program.***

Meeting Objectives:

1. Face-to-face Subscribers, Suppliers and Nadcap Staff
2. Auditor Consistency
3. Checklist Comment Discussions
4. General Nadcap Business

Monday, OCTOBER 19, 2015

08:00 am

1.0 OPENING COMMENTS

08:15 am

2.0 REVIEW DELEGATION STATUS

08:30 am

3.0 AUDITOR CONSISTENCY

10:00 am

6.0 AUDITOR OBSERVATIONS

10:30 am

7.0 LAPSED ACCREDITATIONS

10:45 am

8.0 SUBSCRIBER VOTING MEMBER PARTICIPATION

11:00 am

9.0 RISK MITIGATION SUB-TEAM REPORT-OUT

12:00 pm – 1:00 pm

LUNCH BREAK

1:00 pm

11.0 GOOGLE CHAT SUBJECTS

1:45 pm

13.0 AUDITORS CONFERENCE

2:30 pm

14.0 FAILURE ANALYSIS & VCA DATA

3:15 pm

16.0 APPEAL ANALYSIS & POSSIBLE APPEAL

3:50 pm

ADJOURNMENT CLOSED MEETING

04:00 pm

18.0 HT-STSTG

06:00 pm

ADJOURNMENT

Tuesday, OCTOBER 20, 2015

7:00 am – 8:00 am

Supplier Orientation & Tutorial – An introduction and overview of the Nadcap program

08:10 am

19.0 Opening Comments

08:20 am

20.0 Task Group Tutorial

08:30 am

21.0 June 2015 Meeting Minutes

9:00 am

22.0 Closed Meeting Report-Out

9:30 am

23.0 Auditor Conference Debrief

10:30 am

24.0 RAIL Review

10:45 am

25.0 OP 1117 Sub-Team Update

11:30 am

26.0 Failure Analysis & VCA Data

11:45 am

27.0 SSC Report-out

1:00 pm

28.0 HT-STSTG Report-Out

1:15 pm

29.0 NMC Metrics

1:30 pm

30.0 AC7102/1 Brazing Comments

2:00 pm

31.0 Auditor Advisories

2:45 pm

32.0 Pyrometry Guide Updates

3:00 pm

15 minute break

3:15 pm

33.0 AC7102 Comments

3:30 pm

34.0 HT Audit Handbook Update

4:00 pm

35.0 AC7102/4 Nitriding Sub-Team

4:50 pm

ADJOURNMENT

5:00 pm – 6:30 pm

Supplier Support Committee Meeting - All suppliers are encouraged to attend.

5:00 pm – 7:00 pm

Planning & Ops – Task Group Chairs and Staff Engineers are required to attend.

Wednesday, OCTOBER 21, 2015

8:00 am – 10:00 am

Nadcap Management Council Meeting – All members are encouraged to attend this informative and important meeting.

10:10 am

36.0 Opening Comments

10:20 am

37.0 Planning & Ops Report-out

10:40 am

38.0 AMEC Report- Out

10:50 am

39.0 SSC Report-out

11:00 am

40.0 Supplier Voting Member Participation

11:10 am

41.0 AC7102/3 Carburizing Comments

11:40 am

42.0 Open Meeting Tabled Subjects

11:50 am

43.0 New Business

12:00 pm – 1:00 pm

Lunch Break

1:00 pm – 3:00 pm

Workshop

1:00 pm

44.0 ITAR/Export Control

1:20 pm

45.0 Audit preparation

2:00 pm

15 minute break

2:15 pm

46.0 RCCA Responses

2:40 pm

47.0 Q & A Session

3:10 pm

ADJOURNMENT

Thursday, OCTOBER 22, 2015

8:00 am

48.0 OPENING COMMENTS

8:10 am

49.0 AUDIT ALLOCATION

51.0 CLOSED MEETING TABLED SUBJECTS

10:00 am

52.0 NEW BUSINESS

11:15 am

54.0 NEW RAIL

11:30 am

55.0 FEBRUARY 2016 AGENDA

11:45 am

ADJOURNMENT

Monday, OCTOBER 19, 2015

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |  |  |
| --- | --- | --- | --- |
| 08:00 am | **CLOSED** | 1. OPENING COMMENTS
	* 1. Call to Order/Verbal Quorum Check
			+ Verify only Subscriber Members are in attendance
			+ Introductions
		2. Safety Information:
			+ Review Fire Exits in Meeting Room
			+ Inform PRI Staff person of any emergencies
		3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct
		4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)
		5. Review Agenda
 | Tom NorrisMarcel Cuperman |
| 08:15 am | 1. REVIEW DELEGATION STATUS
	* Staff Engineer Delegation
 | Tom NorrisMarcel Cuperman |
| 08:30 am | 1. AUDITOR CONSISTENCY
	* +/- 4 NCRs
	* Auditor Variation Data
	* OP 1117 Standard Data Set
 | Tom NorrisMarcel CupermanDoug MatsonCyril Vernault |
| 09:15 am | 1. TBD
 |  |
| 09:30 am | 1. TBD
 |  |
| 09:45 am | 15 MINUTE BREAK |  |
| 10:00 am | 1. AUDITOR OBSERVATIONS
	* Supplier Feedback
 | Marcel Cuperman |
| 10:30 am | 1. LAPSED ACCREDITATIONS
 | Marcel Cuperman |
| 10:45 am | 1. SUBSCRIBER VOTING MEMBER PARTICIPATION
 | Marcel Cuperman |
| 11:00 am | 1. RISK MITIGATION SUB-TEAM REPORT-OUT
 | Tom Norris |
| 11:30 am |  | 1. TBD
 |  |
| 12:00 pm – 1:00 pm |  | LUNCH BREAK |  |
| 1:00 pm | **CLOSED** | 1. GOOGLE CHAT SUBJECTS
 | Marcel Cuperman |
| 1:20 pm | 1. TBD
 |   |
| 1:45 pm | 1. AUDITORS CONFERENCE
 | Tom Norris |
| 2:15 am | 15 MINUTE BREAK |  |
| 2:30 pm | 1. FAILURE ANALYSIS & VCA DATA
 | Marcel Cuperman |
| 2:45 pm | 1. TBD
 |   |
| 3:15 pm | 1. APPEAL ANALYSIS & POSSIBLE APPEAL
 | Marcel Cuperman |
| 3:30 pm | 1. TBD
 |   |
| 3:50 pm | ADJOURNMENT CLOSED MEETING |  |
| 04:00 pm | **OPEN** | 1. HT-STSTG
	* Review Agenda
	* Suppliers’ Activity/STSTG Projects
	* New Business
	* Questions
 | Wilfried Weber |
| 06:00 pm | ADJOURNMENT |  |

Tuesday, OCTOBER 20, 2015

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 7:00 am – 8:00 am |  | **Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program |  |
| 08:10 am | **OPEN** | 1. Opening Comments
	* 1. Call to Order/Quorum Check
			+ Introductions
		2. Safety Information:
			+ Review Fire Exits in Meeting Room
			+ Inform PRI Staff person of any emergencies
		3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct
		4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)
		5. Review Agenda
 | Tom NorrisMarcel Cuperman |
| 08:20 am | 1. Task Group Tutorial
	* Subscriber Matrix
 | Marcel Cuperman |
| 08:30 am | 1. June 2015 Meeting Minutes
	* Review and Accept the minutes for the June 2015 meeting.
 | Tom NorrisMarcel Cuperman |
| 9:00 am | 1. Closed Meeting Report-Out
 | Tom Norris |
| 9:30 am | 1. Auditor Conference Debrief
 | Tom Norris |
| 10:15 am | 15 MINUTESBREAK |  |
| 10:30 am | 1. RAIL Review (Rolling Action Item List)
 | Marcel Cuperman |
| 10:45 am | 1. OP 1117 Auditor Consistency Sub-Team Update
 | Cyril Vernault |
| 11:30 am |  | 1. Failure Analysis & VCA Data
 | Marcel Cuperman |
| 11:45 am |  | 1. SSC Report-out
 | Roy Adkins |
| 12:00 pm – 1:00 pm |  | Lunch Break |  |
| 1:00 pm | **OPEN** | 1. HT-STSTG Report-Out
 | Wilfried Weber |
| 1:15 pm | 1. NMC Metrics
 | Marcel Cuperman |
| 1:30 pm | 1. AC7102/1 Brazing Checklist Comments
 | Marcel Cuperman |
| 2:00 pm | 1. Auditor Advisories
 | Marcel Cuperman |
| 2:45 pm | 1. Pyrometry Guide Updates
 | Marcel Cuperman |
| 3:00 pm | 15 minute break |  |
| 3:15 pm | 1. AC7102 Baseline Comments (As applicable)
 | Marcel Cuperman |
| 3:30 pm | 1. HT Audit Handbook Update
 | Marcel Cuperman |
| 4:00 pm | 1. AC7102/4 Nitriding Sub-Team Report-out
 | Marcel Cuperman |
| 4:50 pm | ADJOURNMENT |  |
| 5:00 pm – 6:30 pm |  | **Supplier Support Committee Meeting** - All suppliers are encouraged to attend. |  |
| 5:00 pm – 7:00 pm |  | **Planning & Ops – Task Group Chairs and Staff Engineers are required to attend.** |  |

Wednesday, OCTOBER 21, 2015

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |
| --- | --- |
| 8:00 am – 10:00 am | **Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting. |
| 10:10 am | **OPEN** | 1. Opening Comments
	* Call To Order/Quorum Check
 | Tom Norris |
| 10:20 am | 1. Planning & Ops Report-out
 | Tom Norris |
| 10:40 am | 1. AMEC Report- Out
 | Doug Matson |
| 10:50 am | 1. SSC Report-out
 | Roy Adkins |
| 11:00 am | 1. Supplier Voting Member Participation
 | Marcel Cuperman |
| 11:10 am | 1. AC7102/3 Carburizing Comments
 | Marcel Cuperman |
| 11:40 am | 1. Open Meeting Tabled Subjects
 | Sunder Rajan |
| 11:50 am |  | 1. New Business
 | Task Group |
| 12:00 pm – 1:00 pm |  | Lunch Break |  |
| 1:00 pm – 3:00 pm | **OPEN** | Workshop |  |
| 1:00 pm | 1. ITAR/Export Control
 | Marcel Cuperman |
| 1:20 pm | 1. Audit preparation
 | Cyril Vernault |
| 2:00 pm | 15 minute break |  |
| 2:15 pm | 1. RCCA Responses
 | Linnie Hook |
| 2:40 pm | 1. Q & A Session
 | Task Group |
| 3:10 pm | ADJOURNMENT |  |

Thursday, OCTOBER 22, 2015

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 8:00 am | **CLOSED** | 1. OPENING COMMENTS
* Call To Order/Quorum Check
	+ - * Verify Only Subscriber Members Are In Attendance
 | Tom Norris |
| 8:10 am | 1. AUDIT ALLOCATION
 | Sunder RajanMarcel Cuperman |
| 8:40 am | 1. TBD
 |   |
| 9:00 am | 1. CLOSED MEETING TABLED SUBJECTS
 | Sunder Rajan |
| 10:00 am | 1. NEW BUSINESS
 | Task Group |
| 10:30 am | 15 MINUTE BREAK |  |
| 10:45 am | 1. TBD
 |  |
| 11:15 am | 1. NEW RAIL
 | Marcel Cuperman |
| 11:30 am | 1. FEBRUARY 2016 AGENDA
 | Marcel Cuperman |
| 11:45 am | ADJOURNMENT |  |