

# HEAT TREATING Task Group Meeting Agenda

February 22-26, 2016

NH Eurobuilding Hotel

Padre Damian 23

Madrid, Spain

|  |  |
| --- | --- |
| **Aluminum, Nickel, Titanium, Steel, Copper, Magnesium, Beryllium** | **Brazing, Sintering, Localized Heat Treatment** |
| **Carburizing, Nitriding** | **HIP, Induction Hardening** |
| **Hardness Testing** | **Conductivity Testing** |
| **Room Temperature Tensile Testing** | **Pyrometry Testing** |

The HEAT TREATING Task Group covers the following processes:

***Notice 1: All times are approximate and subject to change. Please contact PRI for updated information.***

***Notice 2: At the beginning of each day, the meeting will start with Opening Comments consisting of: Call to Order, Verbal Quorum Check, Introductions (as needed), Routing of the Attendance List (as needed)***

***Notice 3: Please bring your agenda with you to the meeting. Copies will not be available on-site.***

***Best Practices: 1) Start all meetings on time. 2) Follow the agenda. 3) No long-winded discussions***

**Caution: Restricted Export Controlled (e.g. ITAR, EAR) material is prohibited from presentations. It is the responsibility of the presenter to ensure that this material is not included.**

**Presentations should not contain proprietary information without the approval of the organization which owns the information.**

**Any non-Nadcap agenda topics require approval by the Director, Nadcap Program and Aerospace Operations.**

***RECORDING POLICY:***

***Audio or video recording of Nadcap meetings is prohibited unless formal approval is received from all attendees and recorded in the minutes. Violators of this policy will be asked to stop recording. Failure to stop recording or repeated attempts to record may result in expulsion from the meeting and/or the Nadcap program.***

Meeting Objectives:

1. Face-to-face Subscribers, Suppliers and Nadcap Staff
2. Auditor Consistency
3. Checklist Comment Discussions
4. General Nadcap Business

Monday, FEBRUAY 22, 2016

9:00 am

1.0 OPENING COMMENTS

09:15 am

2.0 TASK GROUP TUTORIAL

09:25 am

3.0 REVIEW DELEGATION STATUS

09:45 am

4.0 AUDITOR CONSISTENCY

11:00 am

5.0 AUDITOR OBSERVATIONS

11:15 am

6.0 LAPSED ACCREDITATIONS

11:30 am

7.0 SUBSCRIBER VOTING MEMBER PARTICIPATION

11:40 am

8.0 RISK MITIGATION SUB-TEAM REPORT-OUT

12:00 pm – 1:00 pm

LUNCH BREAK

1:00 pm

9.0 GOOGLE CHAT SUBJECTS

01:30 pm

10.0 SCOPE EXCEPTION

02:00 pm

11.0 AUDITORS CONFERENCE PREPARATION

02:30 pm

12.0 FAILURE ANALYSIS & VCA DATA

03:00 pm

13.0 APPEAL ANALYSIS & POSSIBLE APPEAL

03:30 pm

14.0 OP 1110 FAILURE CRITERIA REVIEW

03:50 pm

ADJOURNMENT CLOSED MEETING

04:00 pm

15.0 HT-STSTG

06:00 pm

ADJOURNMENT

Tuesday, FEBRUARY 23, 2016

9:00 am – 10:00 am

Supplier Orientation & Tutorial – An introduction and overview of the Nadcap program

10:10 am

1.0 Opening Comments

10:20 am

16.0 Task Group Tutorial

10:35 am

17.0 October 2015 Meeting Minutes

10:45 am

18.0 Closed Meeting Report-Out

11:00 am

19.0 RAIL Review

11:15 am

20.0 OP 1117 Sub-Team Update

11:35 am

21.0 AC7102/1 Checklist Comments

12:00 pm – 1:00 pm

Lunch Break

01:00 pm

22.0 HT-STSTG Report-Out

01:15 pm

23.0 NMC Metrics

01:30 pm

24.0 AC7102 Checklist Comments

02:00 pm

25.0 Auditor Advisories

02:15 pm

26.0 Old Auditor Advisories

02:30 pm

27.0 Pyrometry Guide Update

03:15 pm

28.0 AC7102/3 Checklist Comments

04:00 pm

29.0 OP 1110 Failure Criteria Review

04:30 pm

30.0 HT Audit Handbook Update

04:50 pm

ADJOURNMENT

5:00 pm – 7:00 pm

Supplier Support Committee Meeting - All suppliers are encouraged to attend.

Wednesday, FEBRUARY 24, 2016

09:00 am

1.0 Opening Comments

09:20 am

31.0 SSC Report-Out

09:30 am

32.0 AMEC Report- Out

09:45 am

33.0 Failure Analysis & VCA Data

10:00 am

34.0 Supplier Voting Member Participation

10:45 am

35.0 Portable Hardness Testers Update

11:15 am

36.0 Open Meeting Tabled Subjects

12:00 pm – 1:00 pm

Lunch Break

01:00 pm

Workshop

01:00 pm

37.0 SAFRAN PR-0011

01:45 pm

38.0 Boeing Flow Down Requirements

03:30 pm

40.0 Q & A Session

04:00 pm

ADJOURNMENT

5:00 pm – 7:00 pm

Planning & Ops – Task Group Chairs and Staff Engineers are required to attend.

Thursday, FEBRUARY 25, 2016

9:00 am – 11:00 am

Nadcap Management Council Meeting – All members are encouraged to attend this informative and important meeting.

11:10 am

1.0 OPENING COMMENTS

11:20 am

41.0 AUDIT ALLOCATION

11:40 am

42.0 PLANNING & OPS REPORT-OUT

11:50 am

43.0 CLOSED MEETING TABLED SUBJECTS

12:00 pm

44.0 NEW BUSINESS

12:30 pm

45.0 NEW RAIL

12:45 pm

46.0 JUNE 2016 AGENDA

01:00 pm

ADJOURNMENT

Monday, FEBRUAY 22, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |  |  |
| --- | --- | --- | --- |
| 9:00 am | **CLOSED** | 1. OPENING COMMENTS
	* 1. Call to Order/Verbal Quorum Check
			+ Verify only Subscriber Members are in attendance
			+ Introductions
		2. Safety Information:
			+ Review Fire Exits in Meeting Room
			+ Inform PRI Staff person of any emergencies
		3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct
		4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)
		5. Review Agenda
 | Tom NorrisMarcel Cuperman |
| 09:15 am | 1. TASK GROUP TUTORIAL
	* Subscriber Matrix
 | Marcel Cuperman |
| 09:25 am | 1. REVIEW DELEGATION STATUS
	* Staff Engineer Delegation
 | Tom NorrisMarcel Cuperman |
| 09:45 am | 1. AUDITOR CONSISTENCY
	* +/- 4 NCRs
	* Auditor Variation Data
	* OP 1117 Standard Data Set
 | Tom NorrisMarcel CupermanDoug MatsonJerry Aston |
| 10:45 am | 15 minute break |  |
| 11:00 am | 1. AUDITOR OBSERVATIONS
 | Marcel Cuperman |
| 11:15 am | 1. LAPSED ACCREDITATIONS
 | Marcel Cuperman |
| 11:30 am | 1. SUBSCRIBER VOTING MEMBER PARTICIPATION
 | Marcel Cuperman |
| 11:40 am | 1. RISK MITIGATION SUB-TEAM REPORT-OUT
 | Tom Norris |
| 12:00 pm – 1:00 pm |  | LUNCH BREAK |  |
| 1:00 pm | **CLOSED** | 1. GOOGLE CHAT SUBJECTS
 | Marcel CupermanCyril Vernault |
| 01:30 pm | 1. SCOPE EXCEPTION
 | Cyril VernaultMarcel Cuperman |
| 02:00 pm | 1. AUDITORS CONFERENCE PREPARATION
 | Task Group |
| 02:30 pm | 1. FAILURE ANALYSIS & VCA DATA
 | Marcel Cuperman |
| 03:00 pm | 1. APPEAL ANALYSIS & POSSIBLE APPEAL
 | Marcel Cuperman |
| 03:30 pm | 1. OP 1110 FAILURE CRITERIA REVIEW
 | Marcel Cuperman |
| 03:50 pm | ADJOURNMENT CLOSED MEETING |  |
| 04:00 pm | **OPEN** | 1. HT-STSTG
	* Review Agenda
	* Suppliers’ Activity/STSTG Projects
	* New Business
	* Questions
 | Wilfried Weber |
| 06:00 pm | ADJOURNMENT |  |

Tuesday, FEBRUARY 23, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |  |  |
| --- | --- | --- | --- |
| 9:00 am – 10:00 am |  | **Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program |  |
| 10:10 am | **OPEN** | 1. Opening Comments
	* 1. Call to Order/Quorum Check
			+ Introductions
		2. Safety Information:
			+ Review Fire Exits in Meeting Room
			+ Inform PRI Staff person of any emergencies
		3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct
		4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)
		5. Review Agenda
 | Tom NorrisMarcel Cuperman |
| 10:20 am | 1. Task Group Tutorial
	* Subscriber Matrix
 | Marcel Cuperman |
| 10:35 am | 1. October 2015 Meeting Minutes
	* Review and Accept the minutes for the October 2014 meeting.
 | Tom NorrisMarcel Cuperman |
| 10:45 am | 1. Closed Meeting Report-Out
 | Tom Norris |
| 11:00 am | 1. RAIL Review (Rolling Action Item List)
 | Marcel Cuperman |
| 11:15 am | 1. OP 1117 Auditor Consistency Sub-Team Update
 | Cyril Vernault |
| 11:35 am | 1. AC7102/1 Brazing Checklist Comments
 | Marcel Cuperman |
| 12:00 pm – 1:00 pm |  | Lunch Break |  |
| 01:00 pm | **OPEN** | 1. HT-STSTG Report-Out
 | Wilfried Weber |
| 01:15 pm | 1. NMC Metrics
 | Marcel Cuperman |
| 01:30 pm | 1. AC7102 Core Checklist Comments
 | Marcel Cuperman |
| 02:00 pm | 1. Auditor Advisories
 | Marcel Cuperman |
| 02:15 pm | 1. Old Auditor Advisories
 | Marcel Cuperman |
| 02:30 pm | 1. Pyrometry Guide Update
 | Marcel Cuperman |
| 03:00 pm | 15 minute break |  |
| 03:15 pm | 1. AC7102/3 Carburizing Checklist Comments
 | Marcel Cuperman |
| 04:00 pm | 1. OP 1110 Failure Criteria Review Debrief
 | Tom NorrisMarcel Cuperman |
| 04:30 pm | 1. HT Audit Handbook Update
 | Marcel Cuperman |
| 04:50 pm | ADJOURNMENT |  |
| 5:00 pm – 7:00 pm |  | **Supplier Support Committee Meeting** - All suppliers are encouraged to attend. |  |

Wednesday, FEBRUARY 24, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |  |  |
| --- | --- | --- | --- |
| 09:00 am | **OPEN** | 1. Opening Comments
	* Call To Order/Quorum Check
 | Tom Norris |
| 09:20 am | 1. SSC Report-Out
 | Roy Adkins or Delegate |
| 09:30 am | 1. AMEC Report- Out
 | Doug Matson |
| 09:45 am | 1. Failure Analysis & VCA Data
 | Marcel Cuperman |
| 10:00 am | 1. Supplier Voting Member Participation
 | Marcel Cuperman |
| 10:45 am | 1. Portable Hardness Testers Update
 | Doug Matson |
| 11:15 am | 1. Open Meeting Tabled Subjects
 | Sunder Rajan |
| 12:00 pm – 1:00 pm |  | Lunch Break |  |
| 01:00 pm | **OPEN** | Workshop |  |
| 01:00 pm | 1. SAFRAN PR-0011
 | Cyril Vernault |
| 01:45 pm | 1. Boeing Flow Down Requirements
 | Doug Matson |
| 02:30 pm | 15 minute break |  |
| 02:45 pm | 1. TBD
 |  |
| 03:30 pm | 1. Q & A Session
 | Task Group |
| 04:00 pm | ADJOURNMENT |  |
| 5:00 pm – 7:00 pm |  | **Planning & Ops** – Task Group Chairs and Staff Engineers are required to attend. |  |

Thursday, FEBRUARY 25, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

|  |  |
| --- | --- |
| 9:00 am – 11:00 am | **Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting. |
| 11:10 am | **CLOSED** | 1. OPENING COMMENTS
* Call To Order/Quorum Check
	+ - * Verify Only Subscriber Members Are In Attendance
 | Tom Norris |
| 11:20 am | 1. AUDIT ALLOCATION
 | Sunder RajanMarcel Cuperman |
| 11:40 am | 1. PLANNING & OPS REPORT-OUT
 | Tom Norris |
| 11:50 am | 1. CLOSED MEETING TABLED SUBJECTS
 | Bruce Brownfield |
| 12:00 pm | 1. NEW BUSINESS
 | Task Group |
| 12:30 pm | 1. NEW RAIL
 | Sunder RajanMarcel Cuperman |
| 12:45 pm | 1. JUNE 2016 AGENDA
 | Marcel Cuperman |
| 01:00 pm | ADJOURNMENT |  |