**CONFIRMED MINUTES**

**OCTOBER 21, 2015**

**PITTSBURGH, PENNSYLVANIA, USA**

 **These minutes are not final until confirmed by the Sub-Team or overseeing Committee in writing or by vote at a subsequent meeting. Information herein does not constitute a communication or recommendation from the Sub-Team and shall not be considered as such by any agency.**

**WEDNESDAY, OCTOBER 21, 2015**

# OPENING COMMENTS

## Call to Order / Quorum Check

The Nadcap Management Council (NMC) Export Control Sub-Team was called to order at 11:00a.m., 21-Oct-2015.

## It was verified that only NMC Members and invited guests were in attendance during this restricted voting members only meeting.

David Soong, NMC Export Control Sub-Team Lead, accepted the following participants as INVITED GUESTS:

* Stanley Trull – Honeywell Aerospace

A quorum was established with the following representatives in attendance:

***Subscriber Members/Participants Present (\* Indicates Voting Member)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NAME |  | COMPANY NAME |  |
|  |  |  |  |  |
| \* | Latchezar | Anguelov | SAFRAN Group |  |
| \* | Richard | Blyth | Rolls-Royce | NMC Vice Chairperson |
| \* | Craig | Bowden | BAE Systems – MAI |  |
| \* | Jose | Eduardo Freire | Embraer S.A. |  |
| \* | Scott | Iby | UTC Aerospace (Hamilton Sundstrand) |  |
| \* | Bob | Koukol | Honeywell Aerospace |  |
| \* | Kevin | Knox | Rockwell Collins Inc |  |
| \* | Ana Cristina | Ottani dos Santos | Embraer S.A. |  |
| \* | Mark | Rechtsteiner | GE Aviation |  |
| \* | Scott | Severson | Rockwell Collins, Inc. |  |
| \* | David | Soong | Pratt & Whitney | Sub-Team Chairperson |
|  | Stan | Trull | Honeywell Aerospace |  |
| \* | Angela | Vitale | Alenia Aermacchi S.p.A |  |

***PRI Staff Present***

|  |  |
| --- | --- |
| Mark | Aubele |
| Mike | Graham |
| Scott | Klavon |
| Jim | Lewis |
| Bob | Lizewski |
| Kellie  | Roach |
| Jon | Steffey |

## Reviewed Code of Ethics, Anti-Trust & Conflict of Interest (pg. 7 Attendees Guide)

## The Agenda was reviewed.

## Approval of Previous Meeting Minutes– OPEN

The minutes from the June 2015 NMC Export Control Sub-Team meeting in Montreal, Canada were approved as written.

# RAIL REVEIW

The Rolling Action Item List (RAIL) was reviewed.

Bob Lizewski discussed the initial action item that resulted in the creation of this NMC sub-team, which falls under the NMC Ethics & Appeals Committee. The purpose of this sub-team at its creation was to bring greater awareness to the Nadcap Program regarding Export Control (EC) and to find ways to be more aware of EC regulations and make program improvements as necessary. This sub-team was formed back in October of 2013 has met at every regular Nadcap Meeting since then. Original team members back in 2013 were:

David Soong – Sub-Team Chairperson

Richard Blyth

Christian Buck

Martha Hogan-Battisti

Scott Iby

Frank Mariot

Mark Rechsteiner

It was decided to remove Chrisitian Buck from this team and to add Bob Koukol (Honeywell Aerospace) and Craig Bowden (BAE Systems – MAI (UK)) to the team roster at this time.

ACTION ITEM: PRI Staff to update NMC Export Control sub-team roster to remove Chrisitian Buck and add Bob Koukol and Craig Bowden (Due Date: 01-Dec-2015)

# DISCUSSION

The NMC Export Control sub-team was given a presentation from PRI EC Legal Counsel at the June 2015 Nadcap meeting which provided a summary on what has occurred with US EC law. It was explained that there were significant changes resulting from US EC Reform. PRI will continue to be proactive in terms of continuing compliance with US EC law, but any significant changes to the Nadcap system will be predicated on Subscribers’ integration of EC changes into their systems. It was noted that PRI could add value to the program by providing training and education on EC reform to Nadcap Stakeholders.

A question was brought up if this sub-team is also looking at UK export control as well. At this time the team is not; however, the team would consider program and system modifications to accommodate global regulations should a request be presented by a Subscriber or regulatory body.

Bob Lizewski gave a presentation regarding designation of checklist questions EC and whether or not these questions should be standardized across all Task Groups pertaining to RAIL items E&A-3, 4, 5 October 2014. The sub-team proposed to take no action on topic at this time.

It was decided that the sub-team will meet in February 2016 during the Nadcap Meeting. The team agreed that more information will become available with the implementation of the Job Tracker which can provide clarification to the team.

# NEW BUSINESS

At this time there was no new business to discuss with this committee.

# ACTION ITEM REVIEW

The sub-team gave concurrence to table the following Action Items pending their next meeting in February 2016:

Action Item 31

Action Item 32

Action Item 33

# ADJOURNMENT – 21-OCT-2015

Meeting was adjourned at 12:00 p.m.

Minutes Prepared by: Kellie Roach kroach@p-r-i.org