

# HEAT TREATING Task Group Meeting Agenda

June 20-23, 2016

Novotel London West

London, United Kingdom

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| **Aluminum, Nickel, Titanium, Steel, Copper, Magnesium, Beryllium** | **Brazing, Sintering, Localized Heat Treating** |
| **Caburizing, Nitriding** | **HIP, Induction Hardening** |
| **Hardness Testing** | **Conductivity Testing** |
| **Room Temperature Tensile Testing** | **Pyrometry Testing** |

The HEAT TREATING Task Group covers the following processes:

***Notice 1: All times are approximate and subject to change. Please contact PRI for updated information.***

***Notice 2: At the beginning of each day, the meeting will start with Opening Comments consisting of: Call to Order, Verbal Quorum Check, Introductions (as needed), Routing of the Attendance List (as needed)***

***Notice 3: Please bring your agenda with you to the meeting. Copies will not be available on-site.***

***Best Practices: 1) Start all meetings on time. 2) Follow the agenda. 3) No long-winded discussions***

**Caution: Restricted Export Controlled (e.g. ITAR, EAR) material is prohibited from presentations. It is the responsibility of the presenter to ensure that this material is not included.**

**Presentations should not contain proprietary information without the approval of the organization which owns the information.**

**Any non-Nadcap agenda topics require approval by the Director, Nadcap Program and Aerospace Operations.**

***RECORDING POLICY:***

***Audio or video recording of Nadcap meetings is prohibited unless formal approval is received from all attendees and recorded in the minutes. Violators of this policy will be asked to stop recording. Failure to stop recording or repeated attempts to record may result in expulsion from the meeting and/or the Nadcap program.***

Meeting Objectives:

1. Face-to-face Subscribers, Suppliers and Nadcap Staff
2. Auditor Consistency
3. Checklist Comment Discussions
4. General Nadcap Business

Monday, June 20, 2016

9:00am

39.0 Opening Comments (daily)

9:15 am

40.0 TASK GROUP TUTORIAL

9:25 am

41.0 REVIEW DELEGATION STATUS

9:45 am

42.0 AUDITOR CONSISTENCY

11:00 am

43.0 AUDITOR OBSERVATIONS

11:30 am

44.0 SUBSCRIBER VOTING MEMBER PARTICIPATION

12:00pm – 1:00pm

LUNCH BREAK

1:00 pm

45.0 RISK MITIGATION SUB-TEAM REPORT OUT

1:30 pm

46.0 GOOGLE CHAT SUBJECTS AND DISCUSSIONS

2:00 pm

47.0 2016 AUDITOR CONFERENCE

3:00 pm

48.0 FAILURE ANALYSIS & VCA DATA

3:30 pm

49.0 LAPSED ACCREDITATIONS

4:00 pm

50.0 APPEAL ANALYSIS & POSSIBLE APPEAL

4:10 pm

51.0 AUDIT ALLOCATION

4:55 pm

ADJOURNMENT CLOSED MEETING

5:00 pm

52.0 HT-STSTG

7:00 pm

ADJOURNMENT

Tuesday, June 21, 2016

8:00 am – 9:00 am

**Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program

9:10 am

1.0 Opening Comments (daily)

9:20 am

15.0 Task Group Tutorial

9:35 am

16.0 February 2016 Meeting Minutes

9:45 am

17.0 Closed Meeting Report-Out

10:00 am

18.0 RAIL Review

10:15 am

19.0 OP 1117 Sub-Team Update

10:30 am

20.0 AC7102/4 Nitriding Comments

11:45 am

21.0 HT-STSTG Report-Out

12:00 pm – 1:00 pm

Lunch Break

1:00 pm

22.0 Auditor Advisories

1:15 pm

23.0 Old Auditor Advisories

1:30 pm

24.0 Pyrometry Guide Update

1:45 pm

25.0 OP 1110 Failure Criteria Debreif

2:00 pm

26.0 AC7102 Rev I Checklist

3:00 pm

27.0 HT Audit Handbook Update

3:15 pm

28.0 OP 1114 Change Review

4:00 pm

29.0 NMC Metrics

4:50 pm

ADJOURNMENT

5:00 pm – 6:30 pm

**Supplier Support Committee Meeting** - All suppliers are encouraged to attend.

Wednesday, June 22, 2016

9:10 am

1.0 Opening Comments (daily)

9:00 am

30.0 SSC Report-Out

9:15 am

31.0 AMEC Report-Out

9:30 am

32.0 Failure Analysis & VCA Data

10:00 am

33.0 Supplier Voting Member Participation

10:30 am

34.0 Open Meeting New Business

11:15 am

35.0 Open Meeting Tabled Subjects

12:00pm -1:00pm

Lunch Break

01:00 pm

Workshop

01:00 pm

36.0 SAFRAN PR-0011

01:45 pm

37.0 Audit Preparation

02:30 pm

15 minute break

02:45 pm

38.0 Boeing Flow Down Requirements

03:30 pm

39.0 Q & A Session

04:00 pm

ADJOURNMENT

5:00 pm – 7:00 pm

**NMC Planning & Ops Meeting** – Task Group Chairs & Staff Engineers are required to attend.

Thursday, June 23, 2016

9:00 am – 11:00 am

**Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting.

11:00 am

1.0 OPENING COMMENTS

11:10 am

40.0 PLANNING & OP REPORT-OUT

11:20 am

41.0 CLOSED MEETING NEW BUSINESS

12:15 pm

42.0 CLOSED MEETING TABLED SUBJECTS

1:00 pm

43.0 RAIL REVIEW

1:30 pm

44.0 OCTOBER 2016 AGENDA

2:00 pm

ADJOURNMENT

Monday, June 20, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 9:00am | **CLOSED** | 1. Opening Comments (daily)    * 1. Call to Order/Verbal Quorum Check         + Verify only Subscriber Members are in attendance         + Introductions      2. Safety Information:         + Review Fire Exits in Meeting Room         + Inform PRI Staff person of any emergencies      3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct      4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)      5. Review Agenda | Tom Norris  Marcel Cuperman |
| 9:15 am | 1. TASK GROUP TUTORIAL    * Review Subscriber Matrix | Marcel Cuperman |
| 9:25 am | 1. REVIEW DELEGATION STATUS    * Staff Engineer Delegation | Tom Norris  Marcel Cuperman |
| 9:45 am | 1. AUDITOR CONSISTENCY    * +/-4 NCRs    * Auditor Variation Data    * OP 1117 Standard Data Set | Tom Norris  Marcel Cuperman  Doug Matson |
| 10:45 am |  | 15 Minute Break |  |
| 11:00 am | **CLOSED** | 1. AUDITOR OBSERVATIONS | Marcel Cuperman |
| 11:30 am | 1. SUBSCRIBER VOTING MEMBER PARTICIPATION    * Review Subscriber Meeting Participation and Balloting    * Task Group Partcipation – Review submitted mfrm01s | Marcel Cuperman  Tom Norris / Task Group |
| 12:00pm – 1:00pm |  | LUNCH BREAK |  |
| 1:00 pm | **CLOSED** | 1. RISK MITIGATION SUB-TEAM REPORT OUT | Tom Norris |
| 1:30 pm | 1. GOOGLE CHAT SUBJECTS AND DISCUSSIONS | Marcel Cuperman  Cyril Vernault |
| 2:00 pm | 1. 2016 AUDITOR CONFERENCE    * Determine Presentations to be given at the 2016 Auditor Conference | Task Group |
| 3:00 pm | 1. FAILURE ANALYSIS & VCA DATA | Marcel Cuperman |
| 3:30 pm | 1. LAPSED ACCREDITATIONS | Marcel Cuperman |
| 4:00 pm | 1. APPEAL ANALYSIS & POSSIBLE APPEAL | Marcel Cuperman |
| 4:10 pm | 1. AUDIT ALLOCATION    * Review Audit Allocation for July 2016 through October 2016 | Sunder Rajan  Marcel Cuperman |
| 4:55 pm | ADJOURNMENT CLOSED MEETING |  |
| 5:00 pm | **OPEN** | 1. HT-STSTG    * Review Agenda    * Suppliers’ Activity/STSTG Projects    * New Business    * Questions | Wilfried Weber |
| 7:00 pm | ADJOURNMENT |  |

Tuesday, June 21, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 8:00 am – 9:00 am |  | **Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program |  |
| 9:10 am | **OPEN** | 1. Opening Comments (daily)    * 1. Call to Order/Quorum Check         + Introductions      2. Safety Information:         + Review Fire Exits in Meeting Room         + Inform PRI Staff person of any emergencies      3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct      4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)      5. Review Agenda      6. Acceptance of Meeting Minutes | Tom Norris  Marcel Cuperman |
| 9:20 am | 1. Task Group Tutorial    * Review Subscriber Matrix | Marcel Cuperman |
| 9:35 am | 1. February 2016 Meeting Minutes    * Review and Accept the Minutes from the February 2016 Meeting. | Tom Norris  Marcel Cuperman |
| 9:45 am | 1. Closed Meeting Report-Out | Tom Norris |
| 10:00 am | 1. RAIL Review (Rolling Action Item List) | Marcel Cuperman |
| 10:15 am | 1. OP 1117 Auditor Consistency Sub-Team Update | Cyril V ernault |
| 10:30 am | 1. AC7102/4 Nitriding Checklist Comments    * Resolve Comments from the ballot | Marcel Cuperman |
| 11:45 am | 1. HT-STSTG Report-Out | Wilfried Weber |
| 12:00 pm – 1:00 pm |  | Lunch Break |  |
| 1:00 pm | **OPEN** | 1. Auditor Advisories | Marcel Cuperman |
| 1:15 pm | 1. Old Auditor Advisories | Marcel Cuperman |
| 1:30 pm | 1. Pyrometry Guide Update | Marcel Cuperman |
| 1:45 pm | 1. OP 1110 Failure Criteria Review Debreif | Tom Norris  Marcel Cupeman |
| 2:00 pm | 1. AC7102 Rev I Checklist | Marcel Cuperman |
| 2:45 pm |  | 15 Minute Break |  |
| 3:00 pm | **OPEN** | 1. HT Audit Handbook Update | Marcel Cuperman |
| 3:15 pm | 1. OP 1114 Change Review |  |
| 4:00 pm | 1. NMC Metrics |  |
| 4:50 pm | ADJOURNMENT |  |
| 5:00 pm – 6:30 pm |  | **Supplier Support Committee Meeting** - All suppliers are encouraged to attend. |  |

Wednesday, June 22, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| --- | --- | --- | --- |
| 9:10 am | **OPEN** | 1. Opening Comments (daily)    * 1. **Call to Order/Quorum Check**         + **Introductions**      2. **Safety Information:**         + **Review Fire Exits in Meeting Room**         + **Inform PRI Staff person of any emergencies**      3. **Review Agenda**      4. **Acceptance of Meeting Minutes** | Tom Norris  Marcel Cuperman |
| 9:00 am | **OPEN** | 1. SSC Report-Out | Roy Adkins or Delegate |
| 9:15 am | 1. AMEC Report-Out | Doug Matson |
| 9:30 am | 1. Failure Analysis & VCA Data | Marcel Cuperman |
| 10:00 am | 1. Supplier Voting Member Participation    * Task Group Partcipation – Review submitted mfrm01s | Marcel Cuperman |
| 10:30 am | 1. Open Meeting New Business | Tom Norris |
| 11:15 am | 1. Open Meeting Tabled Subjects | Sunder Rajan |
| 12:00pm -1:00pm |  | Lunch Break |  |
| 01:00 pm | **OPEN** | Workshop |  |
| 01:00 pm | 1. SAFRAN PR-0011 | Cyril Vernault |
| 01:45 pm | 1. Audit Preparation | Cyril Vernault |
| 02:30 pm | 15 minute break |  |
| 02:45 pm | 1. Boeing Flow Down Requirements | Doug Matson |
| 03:30 pm | 1. Q & A Session | Task Group |
| 04:00 pm | ADJOURNMENT |  |
| 5:00 pm – 7:00 pm |  | **NMC Planning & Ops Meeting** – Task Group Chairs & Staff Engineers are required to attend. |  |

Thursday, June 23, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| --- | --- | --- | --- |
| 9:00 am – 11:00 am | **Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting. | | |
| 11:00 am | **CLOSED** | 1. OPENING COMMENTS    * Call to Order/Quorum Check    * Verify Only Subscriber Members are in Attendance | Tom Norris  Marcel Cuperman |
| 11:10 am | 1. PLANNING & OP REPORT-OUT | Tom Norris |
| 11:20 am | 1. CLOSED MEETING NEW BUSINESS | Task Group |
| 12:15 pm | 1. CLOSED MEETING TABLED SUBJECTS | Sunder Rajan |
| 1:00 pm | 1. RAIL REVIEW    * Review New Actions from the Meeting | Sunder Rajan  Marcel Cuperman |
| 1:30 pm | 1. OCTOBER 2016 AGENDA    * Review Items to be discussed at the October 2016 Meeting | Marcel Cuperman |
| 2:00 pm | ADJOURNMENT |  |