**CONFIRMED MINUTES**

**FEBRUARY 22-25, 2016**

**MADRID, SPAIN**

**These minutes are not final until confirmed by the Task Group in writing or by vote at a subsequent meeting. Information herein does not constitute a communication or recommendation from the Task Group and shall not be considered as such by any agency.**

**MONDAY, FEBRUARY 22, 2016 TO THURSDAY, FEBRUARY 25, 2016**

# OPENING COMMENTS

## Call to Order / Quorum Check

The Non Destructive Testing TASK GROUP (TG) was called to order at 9:00 a.m., 22-Feb-2016

It was verified that only SUBSCRIBER MEMBERS were in attendance during the closed portion of the meeting.

A quorum was established with the following representatives in attendance:

***Subscriber Members/Participants Present (\* Indicates Voting Member)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| \* | Peter | Bartsch | Premium Aerotec |  |
|  | Justin | Bearden | Triumph Aerostructures - VAD |  |
|  | Piotr | Bienia | UTC Aerospace (Goodrich) |  |
| \* | Alain | Bouchet | SAFRAN Group |  |
| \* | Michael | Clark | Sikorsky Aircraft Corp. |  |
|  | Herve | Courreges | Airbus |  |
|  | Karen | Dannis | BAE Systems |  |
|  | Chris | Davison | Spirit AeroSystems |  |
| \* | Chris | Dootson | BAE Systems - MAI |  |
|  | Yves | Esquerre | AIRBUS Operation SAS |  |
|  | Jianfei | Feng | COMAC |  |
|  | Peter | Fridolf | GKN Aerospace Sweden AB |  |
| \* | Frederic | Girard | Pratt & Whitney Canada |  |
| \* | Luis | Grijalva | Lockheed Martin |  |
| \* | Harry | Hahn | GE Aviation |  |
|  | Milan | Jakubec | Honeywell |  |
|  | Patrick | Lafon | Stelia Aerospace |  |
| \* | Marc-André | Lefebvre | Heroux-Devtek, Inc. |  |
|  | Demitri | Leger | Stelia Aerospace |  |
|  | Stephane | Lesueur | SAFRAN Group |  |
| \* | Donald | Maclean | Raytheon Company |  |
| \* | Giacomo | Maione | Finmeccanica S.p.A, Settore Aeronautico |  |
| \* | Steve | McCool | Honeywell Aerospace | Secretary |
|  | Neil | Metcalfe | GKN Aerospace |  |
| \* | Michael | Mitchell | UTC Aerospace (Hamilton Sundstrand)  |  |
| \* | Fabrizio | Montagnoli | Finmeccanica – Helicopter Division  |  |
| \* | Dale | Norwood | Parker Aerospace Group |  |
| \* | Scott | O'Connor | Honeywell Aerospace |  |
|  | Elisabeth | Pagnoux | Latecoere |  |
| \* | Justin | Payne | Textron Aviation / Cessna Aircraft Company |  |
| \* | Vittoria | Pianese | Finmeccanica S.p.A, Settore Aeronautico |  |
| \* | Robert | Rainone | UTC Aerospace (Goodrich)  |  |
| \* | David | Royce | Pratt & Whitney | Chairperson |
|  | Ranganathan | Srinivasan | ST Aerospace Ltd. |  |
| \* | Chris | Stevenson | Rolls-Royce Corporation |  |
| \* | Peter | Torelli | The Boeing Company |  |
|  | Mitsuyoshi | Uematsu | Mitsubishi Heavy Industries |  |
| \* | Tony | Warren | Airbus | Vice Chairperson |
|  | Alun | Williams | Airbus |  |
| \* | Jim | Winter | Spirit AeroSystems |  |

***Other Members/Participants Present (\* Indicates Voting Member)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| \* | Mark  | Airey | Robert Stuart Ltd. |  |
|  | Patrik | Alvarez | ITP |  |
| \* | Christopher | Andersen | PCC Structurals |  |
|  | Anita | Andrews | James Fisher NDT |  |
|  | Bailly  | Arnaud | ASCOT |  |
| \* | Andy  | Bakewell | E. M. Inspection Co. Ltd. |  |
|  | Victor  | Batyrev | Kamensk Uralsky Metallurgical Works |  |
|  | Maria Rosa | Blasco | CTME |  |
|  | Alexander | Bogachek | Blades Technology Ltd |  |
|  | Marc | Breit | RIL-CHEMIE |  |
| \* | Graham | Buswell | SPS Aerostructures |  |
|  | Julian | Caballero | CESA |  |
|  | Eric | Chabault | Bureau Veritas Labs |  |
| \* | Claude  | Chambon | Aubert et Duval |  |
|  | Pimmada | Changkhaoprom | Senior Aerospace - Thailand |  |
|  | Chad | Christensen | GMS Metal Works Inc. |  |
| \* | Douglas | Davies | Element Materials Testing |  |
|  | Raffaele | De Franchis | Dares |  |
|  | Manuel | De La Torre | CHEMETALL |  |
|  | Gloria | Del Rio | MASA |  |
|  | Vicki | Delaney | Haynes International |  |
|  | Ana Asuncion | Garcia | GAZC Tratamientos Superficiales |  |
|  | Jesus | Garcia | MASA |  |
|  | David | Geis | Magnaflux |  |
|  | Marta | Gomez | Aqa |  |
| \* | David | Gray | Mitchell Labs |  |
|  | Richard | Haberbosch | Aerotech Peissenberg GmbH |  |
|  | Fabienne  | Héron | Sherwin BabbCo |  |
| \* | Jens | Kiehn | Otto Fuchs KG |  |
|  | Eva | Klein | Blades Technology Ltd |  |
| \* | Rene | Krenn | Boehler Edelstahl |  |
|  | Heinrich | Kuchlbauer | MT Aerospace AG |  |
|  | Sara | Lara Palmero | ICSA Aernnova |  |
|  | Shelly | Lawless | Meyer Tool, Inc. |  |
|  | Malcolm  | Lennox | Doncasters |  |
| \* | Grant | Lilley | Meyer Tool, Inc. |  |
|  | David | Lissarrague | Lauak France |  |
|  | Stefan | Lukas | Bohler |  |
| \* | Josef | Maier | Bohler Edelstahl GmbH & Co. KG |  |
|  | Laura | Martinez | MASA |  |
| \* | Bill  | McKessy | Alcoa Howmet |  |
|  | Amir | Mendelovich | TechJet Airfoils |  |
|  | Anna | Montez | GMS Industria Aeronautica de Portugal SA |  |
|  | Ronald | Morris | GMS Metal Works Inc. |  |
| \* | Julie | Nguyen | Element Materials Technologies |  |
|  | Mathias | Otter | UDM Metals |  |
| \* | Stefano | Pasquino | Bytest |  |
| \* | Mark  | Pennington | ALCOA FORGINGS & EXTRUSIONS Firth Rixson Forgings Ltd. |  |
|  | Maria Luz | Perez | GAZC Tratamientos Superficiales |  |
| \* | Paul | Rose | Alcoa (ATI) - Division |  |
|  | Raphael | Ruhner | Aerotech Peissenberg GmbH |  |
|  | Victor Manuel | Sanchez Gonzalez | ENSIA EXPERT |  |
|  | Agostino | Sardo | Bytest s.r.l. |  |
| \* | Bernd | Spelsberg | Otto Fuchs KG |  |
|  | Ronald | Stewart | Ellison Surface Technologies |  |
| \* | Savas | Ulucan | FTB LISI Aerospace |  |
|  | Vikki | Urwin | James Fisher NDT |  |
|  | Bennie | Van Gils | Senior Aerospace Bosman |  |
|  | Chris | Van Oene | Aeronamic  |  |
|  | Joshua | Vigodney | Raycon |  |
| \* | Gary  | White | Orbit Industries Inc. |  |
|  | Margaret | Willis | ATI Specialty |  |

***PRI Staff Present***

|  |  |
| --- | --- |
| Mark | Aubele |
| Phil  | Ford |
| Mike | Gutridge |
| Dave | Marcyjanik |
| Andy | Statham |

## Introductions

## Safety Information

## Reviewed Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct

## The Antitrust Video was presented (only at the first open and first closed meeting of the week for each Task Group)

## The Agenda was reviewed.

## Approval of Previous Meeting Minutes– OPEN

The minutes from October 2015 NDT Task Group meeting in Pittsburgh were approved as written.

Motion made by Mike Mitchell and seconded by Alain Bouchet to approve previous meeting minutes. Motion Passed.

## RAIL Review – OPEN

The Rolling Action Item List (RAIL), Only open items were reviewed in the Staff Report presented by Phil Ford in section 10.0.

For specific details, please see the current (NDT Task Group) Rolling Action Item List posted at [www.eAuditNet.com](http://www.eAuditNet.com), under Public Documents.

# REVIEW DELEGATION STATUS - closed

Phil Ford provided a review of the staff delegation status. It was identified that Phil Ford is currently at only 17.4% NDT Task Group Oversight and Jim Bennett is at 28.6%, although Jim has left the organization his results have to continue to be registered. Linda Beene has been added as a Consultant Reviewer and it is required that her audits have a quorum on 100% of the audits she reviews. Currently the NDT Dashboard is yellow as the minimum to achieve “Green” is 20% oversight.

Previously a motion was made to Nadcap Management Council (NMC) to reduce the percentage required to maintain “green” for delegation status. NMC declined the Task Group suggestion to revise the rating system. Need to continue to review delegation at 20% to stay green.

Mike Gutridge reviewed delegation tracking form t-frm-07.

Motion made by Mike Mitchell and seconded by Alain Bouchet to approve continued Staff Engineer delegation. Motion Passed.

# TASK GROUP REGULAR BUSINESS ITEMS - CLOSED

Phil Ford reviewed current Subscriber audit report balloting graph and discussed. Requested that an increase of Subscriber reviews to improve current performance for delegation oversight.

Phil Ford reviewed Subscriber Accreditation process (formerly NUCAP). It was discussed that the Scope Exception data review had been a topic at the October 2015 NMC meeting and it was agreed that this would be removed. Currently requesting that now the Scope Exceptions can be removed from the review process.

Motion made by Bob Rainone and seconded by Dale Norwood to approve ceasing the requirement to the review of Scope Exceptions. Motion Passed.

Phil Ford identified that there are no closed Auditor Advisories for this review period. (31-Oct- 2015 to 31-Jan-2016)

Failed Audits & Lapsed Accreditation Metrics

No Type C advisories issued for this review period.

Two Type P advisories, #2737 and # 2763 have been reviewed this period.

Five Type F advisories # 2725 and #2743 (which has been retracted during Risk Mitigation process), #2746, #2762 and #2769.NEW BUSINESS – CLOSED

Ethics/Appeals/Extensions

Extension requested for audit #158201. The audit will be carried out in June 2016 in Israel. Audit #148722 already extended by PRI Staff, Task Group has to approve second extension. Currently on 24–month, Restricted Auditor required, and there were safety concerns in that region.

Motion made by Mike Clarke and seconded by Justin Payne to approve extension. Motion Passed.

Incident Report #895 submitted in 21-Dec-2015. Requested additional information, but none was provided. Individual alleged as former employee. Task Group addressed and closed the Incident Report.

Incident Report #896, discussed and closed during WebEx meeting. Report was voided and closed by PRI at the request of the person making the allegation. As the person making the allegation was onsite, they wished to discuss this with the Task Group. The Supplier was invited in to review their situation that was raised by this Incident Report. It was agreed that as Honeywell was now identified as the Subscriber, Honeywell will meet with Supplier and work directly with them.

Phil Ford further discussed extension concerns by NMC. Forty (40) audits have been extended and reported out previously in the teleconference minutes. The question was “Why is NDT so high in this regard?”. Pete Torelli asked what is the difference between NDT and other groups. Total number seems to have increased, historically allowed work around, but no longer allowed without multiple approvals. Alain Bouchet asked is export control the driving issue and can they audit non-ITAR product. It was clarified that NMC was not in favor of a work around.

Dave Royce mentioned that during interview process/acceptance of individuals can we add stronger language in contract to mandate travel as required. Mike Gutridge stated that it currently is in contract but that auditors can refuse audit assignments. Currently have limited number of unrestricted auditors willing to travel out of sector.

Mike Gutridge reviewed “New Technology” tracking sheet. It was concluded that there is no interest to continue with “Visual” inspection checklist. Unless there is an industry standard Harry Hahn proposed to sunset the group. To be brought forward in the open meeting for information.

Motion made by Harry Hahn and seconded by Bob Rainone to approve sunset of visual team. Motion Passed.

Mike Gutridge polled the Task Group for any further suggestions or interest on new technologies for Nadcap to pursue. GKN (Sweden) proposed thermography. No other subscribers concurred with moving forward with that method as a new checklist.

Discussed “Film Interpretation Only” checklist potential. Is it new or subset of current radiography (RT) group? Agreed that it is not new, but a subset of RT. Phil Ford clarified and further discussed if parts need to be shipped with images. Would Task Group accept images being interpreted at a remote facility without the part? Task Group has mixed review on whether parts are required or not. No current suppliers are approved currently by subscribers to perform this process. Pete Torelli suggested that this is not just RT but also ultrasonic (UT) and eddy current (ET) that this could apply. Mike Gutridge identified that this is only an ad hoc team, so they should present to Task Group in open meeting to resolve comments/concerns. Dave Royce suggests we move forward with this instead of sun setting. Chris Stevenson stated they have one Supplier currently approaching them for consideration of the technology. Mike Gutridge states we need to review in an open meeting as this is considered part of checklist generation. Dave Royce suggests to table this item until open meeting for discussion.

Phil Ford discussed Subscriber Accreditation audits and whether there was a need for the customer matrix when perform subscriber audits. Need to receive clarification from Task Group for auditors so they know what to expect. Decided to continue the expectation for the subscribers to continue to require matrix review.

Phil Ford reported that within Europe the National Aerospace NDT Boards (NANDTB) are now performing etch qualification examinations. What is the expectation for etch? Is it still to be accepted as per all other NDT examinations without review? Currently auditors do not see exams., Can ‘NA’ be put on checklist for etch exams with the understanding that subscribers will address with supplemental questions.

ACTION ITEM: PRI NDT Staff to inquire with Chemical Processing (CP) Task Group regarding adding “NA” with an explanation in the event an NANDTB provides examinations. (Due Date: 20-Jun-2016)

Dale Norwood discussed the allowance of three (3) options for vision examinations. The most current training for auditors indicated that the supplier needed to pick one and state it in the written practice. It was resolved that the written practice can list all three options as long as they comply with one of these. To be discussed in the open session.

Also discussed, can you simply refer to training outlines or does that outline need to be included in document. Agreed that in accordance with NAS 410/EN 4179 it can simply be referenced.

Confirmed that Chris Stevenson is going to be the Chair of the RT team which encompasses AC7114/4, /6 and /8. Need to be clarified in open meeting so it is documented, as it conflicts with minutes from October 2016 meeting.

Milan Jakubec (Honeywell) and Justin Bearden (Triumph Group) have met all of the requirements to become a Subscriber audit report reviewer.

Motion made by Mike Mitchell and seconded by Harry Hahn to approve Milan Jakubec and Justin Bearden as Subscriber audit report reviewer. Motion Passed.

# REVIEW MEMBERSHIP STATUS – CLOSED

OP 1114 Appendix review by Phil Ford. Covered audit report reviewer requirements. New Subscriber member responsible for documenting completion of requirements.

PD1100 5.10.6 Maintaining Task Group voting membership.

PD 1100 5.10.6 Document Ballots

No members met the requirements to be removed as Subscriber voting members.

# OP 1117 AUDITOR CONSISTENCY - CLOSED

OP1117 has been revised and issued on 10-Feb-2016. Mike Gutridge provided a brief review of changes in the revised document.

Reviewed auditor consistency dashboard goals, all items but observations are green. Observations is currently yellow due to only 6 of 7 redline auditors were observed.

Reviewed Standard Dataset utilized for consistency review.

New format for selection of auditors.

October 2015 – January 2016 - Discussed observation performed and observer feedback. Also go forward expectations and auditor feedback/review form. Comment from Mike Gutridge is that if observer suggests checklist enhancements, provide proposed changes to PRI Staff so it can be added to Document Change Spreadsheet (DCS).

Andy Statham provided and reviewed the new auditor observation audit spreadsheet. Planning tool for observations. Goals (or reason for observation) need to be documented on this sheet.

Alain Bouchet suggested we add looking at not only the redline auditors but also the ones that write more than nominal findings. This was driven by findings that were voided during Risk Mitigation process. Further are the auditors notified when nonconformances (NCRs) are voided and why. Mike Gutridge confirmed that auditors are included as part of the process and notified when a nonconformance is voided.

#  TASK GROUP REVIEW OF AUDITS - CLOSED

Phil Ford reminded the Task Group that Linda Beene has been added as a Consultant Reviewer and needs quorum on 100% of the audits she reviews.

Risk Mitigation process will become the responsibility of the Staff Engineers sometime mid-year. Once completed, the audits will go to Task Group Review for ballot. It is not clear if the procedure will mandate a quorum to proceed.

A new NDT Staff Engineer, Liz Strano, has been hired and will most likely be at June 2016 meeting.

# Supplier Symposium (Part 1) – Registration Requested – OPEN

Chris Dootson, BAE Systems, gave the presentation on the National Aerospace NDT Board (NANDTB).

Harry Hahn, General Electric Aviation, presented the overview of changes to NAS 410 / EN 4179.

This was the last symposia for these topics.

# Supplier Symposium (Part 2) – Registration Requested – OPEN

Phil Ford reviewed the overview of changes to AC7114.

Andy Bakewell suggested that 3.1.1.1 & 3.1.1.2 are mis-numbered.

ACTION ITEM: PRI NDT Staff to verify numbering is correct. (Due Date: 30-Apr-2016)

# PRI Report / RAIL / NMC Metrics – OPEN

Phil Ford went through the New Members presentation. Introduced Elizabeth Strano as new NDT Staff Engineer. Reminder all that Mr. Jim Bennett has left the organization. Please make necessary changes to any contact information Subscribers or Suppliers may be using.

Phil Ford presented the PRI Staff Report on the following items:

Auditor Staffing

Data Collection

Health of Program –Metrics

Audit Review Cycle Times

Staff Delegation

Top 5 NCR’s

NDT Newsletter

Auditor Advisories

NDT RAIL

During review, Dave Gray voiced his concern that his current auditor was able to provide the “Suppliers Feedback” comments from his previous audit. Conversation ensued stating that auditors did not have access and unsure how the individual was able to obtain previous supplier feedback comments.

Action Item: PRI Staff to investigate whether auditors have the ability to view Supplier Feedback. (Due Date: 30-Apr-2016)

Mike Gutridge appealed to the Task Group for support in obtaining articles so that an NDT newsletter can once again be published.

# Clarification Data Base – OPEN

Andy Bakewell reviewed open items on Clarification Database. The Clarification Database can be found in eAuditNet under Resources – Documents – Public Documents – Nondestructive Testing.

Andy offered that he can provide an article for the NDT newsletter to assist suppliers in the location and usage of the Clarification Database.

# Supplier Report & Discussion – OPEN

Gary White presented the Supplier Support Committee (SSC) update.

# Ad Hoc Team Break Out – OPEN

Phil Ford provided brief explanation of ad hoc group functions and expectations.

Non –supplier participants need to be voted in and approved to participate on an ad hoc team. As there is some confusion as to those involved it was resolved to re-affirm these individuals.

* + David Geis (Penetrant Pre-Cleaning)
	+ Marc Breit (UV LED Lights)
	+ Lisel Rehn Athanasiadis (UV LED Lights)
	+ Fabienne Heron (UV LED Lights)
	+ Cathy Daly (Penetrant Pre-Cleaning)

Motion made by Justin Payne and seconded by Alain Bouchet to approve the reaffirmation of those delegates to participate in ad hoc teams. Motion Passed.

Harry Hahn reported that currently no industry standards are flowed down that control visual requirements so it was concluded that the Visual ad hoc team should be considered for sunset.

Motion made by Pete Torelli and seconded by Gary White to approve the sunset of the Visual Inspection ad hoc team. Motion Passed.

Breakout session for LED UV Lights was addressed as an entire group since it affected a large number of participants.

Marc Breit presented the spreadsheet sent out to team members for input on critical expectations of performance outputs of UV LED lights. Dave Grey asked how many of the items covered in the presented spreadsheet will be covered and addressed in the ASTM E 3022 document. The spreadsheet showed a significant amount of items were not covered by the standard. Andy Bakewell discussed the ISO 3059 document progression as well. Mike Gutridge poses that we currently have the ASTM standard and we have two Subscribers that currently flow down requirements. How many checklist questions are needed for current PT/MT checklists? Chris Stevenson advised that they already have supplemental questions and they can be brought forward and used as required checklist questions.

Mike Gutridge expressed that we have a set of draft questions that address what was on the spreadsheet. We should proceed to review draft questions for acceptability. Pete Torelli and Tony Warren are concerned that we currently do not have enough information to review checklist proposed questions.

Reviewed, discussed and proposed edits to questions 5.13.7.1 through 5.13.7.3, 5.13.8.1, 5.14.7.1, 6.15.3 for inclusion. Revised questions will be circulated to subscribing members for comment and resolution by the ad hoc team, so that it can be presented at the June 2016 meeting.

Dave Royce requested possible topics for symposium at June 2016 meeting. None were brought forward.

Penetrant (PT) Pre-clean:

Phil Ford discussed PT Pre-clean in Jim Graves’s absence. Task Group had issue with trying to locate an industry or subscriber standard that controls pre-cleaning requirements. The group wants to propose a few questions that will be added to the AC7114/1 checklist and circulate for comment.

ACTION ITEM: PRI NDT Staff to coordinate additional questions with ad hoc team. (Due Date: 20-Jun-2016)

Andy Bakewell posed that we are concentrating on a small level of a bigger problem. Many parts see significantly raised levels of silicates in machining fluids as well.

Dave Gray asked if he is already certified to AC7108/15 for Pre-Penetrant Etch does that now mean he has to take AC7114/1 as well or will “NA” be added. Mike Gutridge suggested that “NA” could be applicable if it addressed the same pre-clean requirements.

Dale Norwood suggests that if the subscribers want to control cleaning they should flow that requirement to the suppliers.

Chris Dootson offered that they are experiencing different results based on different penetrant materials. Further disclosed that these parts had been etch cleaned.

Mike Gutridge wants to assure that the concerns that originally brought up this question will be addressed by adding questions in AC 7114/1. Opposed to creation of new checklist and to confirm that focus of ad hoc is still viable.

Does this become a training issue for the auditors in following the checklist specific questions?

Chris Stevenson proposes that the ad hoc team look at current questions and see if they are adequate or need to improve the understanding of the auditors.

Motion made by Chris Stevenson and seconded by Pete Torelli to approve ad hoc team to do more research into the adequacy of the current question(s) or add to the auditor conference for additional training. Motion Passed.

Question raised during the closed session on the current vision examination requirements of NAS 410. It was decided the supplier’s written practice can contain all three options. They do not have to specify which test they are actually performing providing that the written practice lists all three. Dave Royce suggests that we submit an Auditor Advisory to clarify that written practice can list all three methods but the supplier only needs to perform one.

ACTION ITEM: PRI Staff to issue an auditor advisory to clarify the vision examination issue previously discussed. (Due Date: 20-Jun-2016)

# Ad Hoc Team Report Out – OPEN

All items were discussed in section 13.0. No further report out required.

# Nadcap and NDT Procedure Review – OPEN

Phil Ford presented the Nadcap & NDT Procedure review which highlights changes to OP1114and OP1116.

# Technical Issues and Open Discussion Items – OPEN

Christopher Anderson, PCC Structurals Inc. presented Materials Affordability Initiative (MAI PCC-2), Assisted Defect Recognition (ADR) status. Currently being evaluated as a tool for evaluation of digital images in radiography.

Dave Royce, Pratt Whitney, mentioned they no longer require that the panels be manufactured to TAM drawing requirements. This is noted in latest issue of P&W specifications.

# SSC Report Out on the SSC Meeting – OPEN

Gary White presented the Supplier Support Committee meeting report out.

# Method Team Breakout Session – open

Task Group reviewed DCS changes and discussed/resolved all items.

ACTION ITEM: PRI Staff to issue an Auditor Advisory to address “Common Methods” per NAS 410 Par 1.3 to an extent defines by the Responsible Level 3.: (Due Date: 20-Jun-2016)

Dave Royce brought forward the proposal for a remote RT interpretation-only checklist for discussion. Reviewed proposed questions for information only. It was agreed to continue with the draft checklist for consideration to ballot.

# Method Team Report Out – open

See discussions in above. All activity was addressed as a group in an effort to reduce the number of negative comments when balloted.

# Document Change Spreadsheet – open

This was performed concurrently with the Method Team breakouts. The DCS was updated to reflect the disposition of proposed changes.

# Report Out of the Planning & Operations Meeting – open

Dave Royce reported out on Planning and Ops meeting.

Starting June 2018, Auditor Conference and training will now be split between United States and Europe. This will occur alternating years, the other years will have both groups meet at the same time at the October meeting. Alain Bouchet expressed concern that auditor consistency will suffer by doing this.

Risk Mitigation process will be the responsibility of Staff Engineers beginning sometime after mid-year.

As of 24-Apr-2016 Scope Exceptions for Subscriber Accreditations will no longer be allowed.

Audit Effectiveness Team has reviewed concerns expressed and have selected 23 of the highest ranked concerns and are being brought forward for further review and consideration.

Definition of “Satellite” is under review. Some commodities have various process performed at locations that do not meet the current criteria.

Auditor observations was discussed. Suppliers need to be aware of the purpose of the observation and to allow them when requested.

NMC meeting scheduling discussed. A majority of commodities favor having the NMC meeting on Thursday morning. Additional review is underway.

# New Business – open

Audit reviewer training was held by Phil Ford (PRI Staff), supported by Tony Warren (Airbus) and Steve McCool (Honeywell). Two Subscribers attended and completed the training.

Peter Fridolf, GKN Aerospace Sweden

Neil Metcalfe, GKN Filton

Discussion ensued regarding “continuous processing” as it applies to penetrant inspection. This is to address an issue where parts were processed up through drying, then left for over 72 hours prior to application of developer. Pete Torelli commented that there is an engineering requirement provided from Boeing Specification BSS7039. Pete to forward requirement to Phil Ford to develop verbiage for AC7114/1 checklist, at the appropriate location.

***ACTION ITEM: PRI to add to RAIL item for AC7114/1 Method Team discussion regarding questions for penetrant wash to developer application. (Due Date: 20-Jun-2016)***

Doug Davis was seeking clarification on Level 3 method exams. Does there have to be at least one question on “other” methods? It was agreed that is the interpretation.

Dave Royce discussed the Nadcap technical supplier symposiums being conducted by PRI around the world. He stated that if an opportunity exists it might be advantageous for all to attend.

Phil Ford reviewed the status of supplier voting membership. This to address if any supplier is on the verge of losing voting rights. Suppliers are notified when their voting privileges are about to be revoked for not meeting minimum requirements. (PD1100 section 5.10.6)

Dave Royce acknowledged that Bill McKessy is in attendance at the Spain meeting and will maintain status as Supplier Voting Member.

John Massie reached out to Dave Royce independently, Dave accepted this and acknowledged that he can maintain status as Supplier Voting Member.

 Gary White submitted nomination of Graham Buswell – SPS as a Supplier Voting Member.

Motion made by Gary White and seconded by Andy Bakewell to approve Graham Buswell as a Supplier Voting Member. Motion Passed.

Doug Davies has moved from Alcoa and now is employed at Element. Chair Dave Royce recognized and he has been reaffirmed as a Supplier Voting Member.

Doug Davis mentioned that ASNT and Nadcap meeting in October 2016 conflict with each other.

UV LED checklist questions will be sent out for comment., Mike Gutridge suggests that all other checklists can be balloted and hold the MT/PT checklists for resolution of the UV LED questions in June 2016 and then ballot. Availability of bulbs might cause urgency in some sectors.

# Develop Agenda for June 2016 Meeting – open

Task Group agreed to hold same number of days on the agenda as currently used in Madrid, Spain. There should be an understanding that the meeting may end early based upon the number of ballot comments to be resolved.

# RAIL & Clarification Database Review -open

Andy Bakewell reviewed the new items to be added to Clarification Database. These were all accepted by motions as they were presented.

# Meeting Facilitation – OPen

Dave Royce requested feedback on meeting. Any comments for improving process. Nothing was submitted. The meeting facilitation form was reviewed to assure all potential items could be discussed if warranted.

ADJOURNMENT – 25-Feb-2016 – Meeting was adjourned at 4:02 pm

Minutes Prepared by: Steve McCool – steve.mccool@honeywell.com