

# HEAT TREATING Task Group Meeting Agenda

October 24 - 27, 2016

Omni William Penn Hotel

Pittsburgh, Pennsylvania, USA

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| **Aluminum, Nickel, Titanium, Steel, Copper, Magnesium, Beryllium** | **Brazing, Sintering, Localized Heat Treating** |
| **Caburizing, Nitriding** | **HIP, Induction Hardening** |
| **Hardness Testing** | **Conductivity Testing** |
| **Sintering** | **Localized Heat Treating** |
| **Room Temperature Tensile Testing** | **Pyrometry Testing** |

The Heat Treating Task Group covers the following processes:

***Notice 1: All times are approximate and subject to change. Please contact PRI for updated information.***

***Notice 2: At the beginning of each day, the meeting will start with Opening Comments consisting of: Call to Order, Verbal Quorum Check, Introductions (as needed), Routing of the Attendance List (as needed)***

***Notice 3: Please bring your agenda with you to the meeting. Copies will not be available on-site.***

***Best Practices: 1) Start all meetings on time. 2) Follow the agenda. 3) No long-winded discussions***

**Caution: Restricted Export Controlled (e.g. ITAR, EAR) material is prohibited from presentations. It is the responsibility of the presenter to ensure that this material is not included.**

**Presentations should not contain proprietary information without the approval of the organization which owns the information.**

**Any non-Nadcap agenda topics require approval by the Director, Nadcap Program and Aerospace Operations.**

***RECORDING POLICY:***

***Audio or video recording of Nadcap meetings is prohibited unless formal approval is received from all attendees and recorded in the minutes. Violators of this policy will be asked to stop recording. Failure to stop recording or repeated attempts to record may result in expulsion from the meeting and/or the Nadcap program.***

Meeting Objectives:

1. Face-to-face Subscribers, Suppliers and Nadcap Staff
2. Auditor Consistency
3. Checklist Comment Discussions
4. General Nadcap Business

Monday, October 24, 2016

8:00 am

1.0 OPENING COMMENTS

8:15 am

2.0 TASK GROUP TUTORIAL

8:25 am

3.0 REVIEW DELEGATION

8:45 am

4.0 COMPLIANCE WITH VOTING REQUIREMENTS

9:00 am

5.0 AUDITOR CONSISTENCY

10:15 am

6.0 AUDITOR OBSERVATIONS

10:45 am

7.0 AUDITOR CONFERENCE

11:15 am

8.0 GOOGLE CHAT

1:00 pm

9.0 FAILURE & VCA DATA

1:15 pm

10.0 APPEAL ANALYSIS

1:45 pm

11.0 AUDIT ALLOCATION

2:30 pm

12.0 LAPSED ACCREDITATIONS

2:45 pm

13.0 TASK GROUP CHAIR

3:15 pm

14.0 SAT & ALTERNATE SAT PRESENTATIONS

4:00 pm

15.0 LOAD THERMOCOUPLE DURING TUS

4:55 pm

ADJOURNMENT CLOSED MEETING

5:00 pm

17.0 HT-STSTG

7:00 pm

ADJOURNMENT

Tuesday, October 25, 2016

7:00 am – 8:00 am

**Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program

8:10 am

1.0 Opening Comments

8:30 am

18.0 Task Group Tutorial

8:45 am

19.0 June 2016 Minutes

9:00 am

20.0 Closed Meeting Report

9:30 am

21.0 RAIL Review

9:45 am

22.0 OP 1117 Auditor Consistency Update

10:15 am

23.0 AC7102 Rev. I

11:00 am

24.0 AC7102/4 Rev. D

1:00 pm

25.0 HT-STSTG Report Out

1:30 pm

26.0 Auditor Advisories

1:45 pm

27.0 Old Auditor Advisories

2:15 pm

28.0 HTTG Pyrometry Guide

2:45 pm

29.0 MTL Checklists Debrief

3:15 pm

30.0 OP 1114 Change Review

3:45 pm

31.0 SSC Presentation

4:00 pm

32.0 Supplier Voting Member

4:30 pm

33.0 Failure & VCA Data

4:50 pm

ADJOURNMENT

5:00 pm – 6:30 pm

**Supplier Support Committee Meeting** - All suppliers are encouraged to attend.

5:00 pm – 7:00 pm

**NMC Planning & Ops Meeting –** Task Group Chairs & Staff Engineers are required to attend.

Wednesday, October 26, 2016

8:00 am – 10:00 am

**Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting.

10:15 am

1.0 Opening Comments

10:30 am

34.0 SSC Report Out

10:45 am

35.0 AMEC Report Out

11:00 am

36.0 Planning & Ops Meeting Report Out

11:20 am

37.0 Open Meeting New Business

11:40 am

38.0 Open Meeting Tabled Subjects

12:00 pm – 1:00 pm

Lunch Break

1:00 pm

1:00 pm

39.0 SAFRAN PR-0011

1:45 pm

40.0 How to Respond to NCRs

2:45 pm

41.0 Boeing Flow Down Requirements

3:30 pm

42.0 SAT & Alternate SAT Presentations

3:30 pm

43.0 Q & A Session

4:00 pm

ADJOURNMENT

Thursday, October 27, 2016

8:00 am

1.0 OPENING COMMENTS

8:15 am

44.0 TBD

8:45 am

45.0 TBD

9:30 am

46.0 CLOSED MEETING NEW BUSINESS

10:15 am

47.0 CLOSED MEETING TABLED SUBJECTS

11:00 am

48.0 RAIL REVIEW

11:30 am

49.0 FEBRUARY 2017 AGENDA

12:00 pm

ADJOURNMENT

Monday, October 24, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 8:00 am | **CLOSED** | 1. OPENING COMMENTS (DAILY)    * 1. CALL TO ORDER/VERBAL QUORUM CHECK         + VERIFY ONLY SUBSCRIBER MEMBERS ARE IN ATTENDANCE         + INTRODUCTIONS      2. SAFETY INFORMATION:         + REVIEW FIRE EXITS IN MEETING ROOM         + INFORM PRI STAFF PERSON OF ANY EMERGENCIES      3. REVIEW CODE OF ETHICS (REF: ATTENDEES’ GUIDE) AND MEETING CONDUCT      4. PRESENT THE ANTITRUST VIDEO (ONLY @ THE FIRST OPEN AND FIRST CLOSED MEETING OF THE WEEK FOR EACH TASK GROUP)      5. REVIEW AGENDA | Tom Norris  Marcel Cuperman |
| 8:15 am | 1. TASK GROUP TUTORIAL    * Review Subscriber Matrix | Marcel Cuperman |
| 8:25 am | 1. REVIEW DELEGATION STATUS    * Staff Engineers Delegation | Task Group  Marcel Cuperman |
| 8:45 am | 1. VOTING MEMBER UPDATES & COMPLIANCE WITH VOTING REQUIREMENTS    * Review Subscriber Meeting Participation and Balloting | Tom Norris  Marcel Cuperman |
| 9:00 am | 1. AUDITOR CONSISTENCY    * +/- 4 NCRs    * Auditor Variation Data    * OP 1117 Standard Data Set | Tom Norris  Doug Matson  Marcel Cuperman |
| 10:00 am | 15 Minute Break | |
| 10:15 am | 1. AUDITOR OBSERVATIONS | Marcel Cuperman |
| 10:45 am | 1. AUDITOR CONFERENCE    * Review Topics    * General Discussion | Tom Norris |
| 11:15 am | 1. GOOGLE CHAT SUBJECTS AND DISCUSSION | Marcel Cuperman  Cyril Vernault |
| 12:00 pm – 1:00 pm | LUNCH BREAK | |
| 1:00 pm | 1. FAILURE ANALYSIS & VCA DATA | Marcel Cuperman |
| 1:15 pm | 1. APPEAL ANALYSIS & POSSIBLE APPEAL | Marcel Cuperman |
| 1:45 pm | 1. AUDIT ALLOCATION    * Review Audit Allocation for November 2016 through January 2017 | Marcel Cuperman |
| 2:30 pm | 1. LAPSED ACCREDITATIONS | Marcel Cuperman |
| 2:45 pm | 1. TASK GROUP CHAIR | Task Group |
| 3:00 pm | 15 MINUTES BREAK | |
| 3:15 pm | 1. SAT & ALTERNATE SAT PRESENTATIONS | Task Group |
| 4:00 pm | 1. LOAD THERMOCOUPLE DURING TUS | Cyril Vernault |
| 4:30 pm | 1. TBD | TBD |
| 4:55 pm | ADJOURNMENT CLOSED MEETING |  |
| 5:00 pm | **OPEN** | 1. HT-STSTG    * Review Agenda    * Supplier Activity/STSTG Projects    * New Business | Wilfried Weber |
| 7:00 pm | ADJOURNMENT |  |

Tuesday, October 25, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 7:00 am – 8:00 am |  | **Supplier Orientation & Tutorial** – An introduction and overview of the Nadcap program |  |
| 8:10 am | **OPEN** | 1. Opening Comments (daily)    * 1. Call to Order/Quorum Check         + Introductions      2. Safety Information:         + Review Fire Exits in Meeting Room         + Inform PRI Staff person of any emergencies      3. Review Code of Ethics (Ref: Attendees’ Guide) and Meeting Conduct      4. Present the Antitrust Video (only @ the first open and first closed meeting of the week for each Task Group)      5. Review Agenda | Tom Norris  Marcel Cuperman |
| 8:30 am | 1. Task Group Tutorial    * Review Subscriber Matrix | Marcel Cuperman |
| 8:45 am | 1. June 2016 Meeting Minutes    * Review and Accept the Minutes from the June 2016 Meeting | Tom Norris  Marcel Cuperman |
| 9:00 am | 1. Closed Meeting Report Out    * Auditor Conference Report Out | Tom Norris |
| 9:30 am | 1. RAIL Review    * Rolling Action Item List | Marcel Cuperman |
| 9:45 am | 1. OP 1117 Auditor Consistency Sub-Team Update | Cyril Vernault |
| 10:00 am | 15 MINUTES BREAK | |
| 10:15 am | 1. AC7102 Rev. I    * Resolve Comments from the Ballot | Marcel Cuperman |
| 11:00 am | 1. AC7102/4 Rev. D    * Resolve Comments from the Ballot | Marcel Cuperman |
| 12:00 pm – 1:00 pm | Lunch Break | |
| 1:00 pm | 1. HT-STSTG Report Out | Wilfried Weber |
| 1:30 pm | 1. Auditor Advisories | Marcel Cuperman |
| 1:45 pm | 1. Old Auditor Advisories | Marcel Cuperman |
| 2:15 pm | 1. HTTG Pyrometry Guide Update | Marcel Cuperman  Doug Matson |
| 2:45 pm | 1. MTL Checklists Debrief | Cyril Vernault  Mark Emerson |
| 3:00 pm | 15 MINUTES BREAK | |
| 3:15 pm | 1. OP 1114 Change Review | Marcel Cuperman |
| 3:45 pm | 1. SSC Presentation | Roy Adkuns |
| 4:00 pm | 1. Supplier Voting Member Participation    * Review submitted m-frm01 | Marcel Cuperman  Tom Norris |
| 4:30 pm | 1. Failure Analysis & VCA Data | Marcel Cuperman |
| 4:50 pm | ADJOURNMENT |  |
| 5:00 pm – 6:30 pm |  | **Supplier Support Committee Meeting** - All suppliers are encouraged to attend. |  |
| 5:00 pm – 7:00 pm |  | **NMC Planning & Ops Meeting –** Task Group Chairs & Staff Engineers are required to attend. |  |

Wednesday, October 26, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 8:00 am – 10:00 am | **Nadcap Management Council Meeting** – All members are encouraged to attend this informative and important meeting. | | |
| 10:15 am | **OPEN** | 1. Opening Comments (Daily)    * 1. Call to Order/Quorum Check         + Introductions      2. Safety Information:         + Review Fire Exits in Meeting Room         + Inform PRI Staff person of any emergencies | Tom Norris |
| 10:30 am | 1. SSC Report Out | Roy Adkins |
| 10:45 am | 1. AMEC Report Out    * Report from the Last AMEC Meeting | Doug Matson |
| 11:00 am | 1. Planning & Ops Meeting Report Out | Tom Norris |
| 11:20 am |  | 1. Open Meeting New Business | Tom Norris |
| 11:40 am |  | 1. Open Meeting Tabled Subjects | Sunder Rajan |
| 12:00 pm – 1:00 pm |  | Lunch Break | |
| 1:00 pm | **OPEN** | WORKSHOP | |
| 1:00 pm | 1. SAFRAN PR-0011 | Cyril Vernault |
| 1:45 pm | 1. How to Respond to NCRs | Cyril Vernault |
| 2:30 pm | 15 MINUTES BREAK | |
| 2:45 pm | 1. Boeing Flow Down Requirements | Doug Matson |
| 3:30 pm | 1. SAT & Alternate SAT Presentations | Tom Norris |
| 3:30 pm | 1. Q & A Session | Task Group |
| 4:00 pm | ADJOURNMENT |  |

Thursday, October 27, 2016

(quorum must be verbally established DAILY at the beginning of each meeting)

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| 8:00 am | **CLOSED** | 1. OPENING COMMENTS    * Call to Order/Quorum Check    * Verify Only Subscriber Members are in Attendance | Tom Norris |
| 8:15 am | 1. TBD | TBD |
| 8:45 am | 1. TBD | TBD |
| 9:30 am | 1. CLOSED MEETING NEW BUSINESS | Task Group |
| 10:00 am | 15 MINUTES BREAK | |
| 10:15 am | 1. CLOSED MEETING TABLED SUBJECTS | Sunder Rajan |
| 11:00 am | 1. RAIL REVIEW    * Review New Actions from the Meeting | Marcel Cuperman  Sunder Rajan |
| 11:30 am | 1. FEBRUARY 2017 AGENDA    * Review Items to be Discussed at the Febryary 2017 Meeting | Marcel Cuperman |
| 12:00 pm | ADJOURNMENT |  |