**CONFIRMED MINUTES**

**25-OCTOBER-2016**

**PITTSBURGH, PA USA**

**These minutes are not final until confirmed by the Task Group in writing or by vote at a subsequent meeting. Information herein does not constitute a communication or recommendation from the Task Group and shall not be considered as such by any agency.**

**TUESDAY, 25-OCTOBER-2016**

# OPENING COMMENTS

## Call to Order / Quorum Check

The Supplier Support Committee (SSC) was called to order at 5:00 p.m., 25-OCT-2016 by Dale Harmon, SSC Chairperson.

A quorum was established with the following representatives in attendance:

***Supplier Support Committee Leadership Team Members Present***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NAME |  | COMPANY NAME |  |
|  |  |  |  |  |
|  | Lei | Bao | NCS Testing Technology Co., Ltd. |  |
|  | Dale | Harmon | CTS | Chairperson |
|  | Eric | Jacklin | F. M. Callahan & Son, Inc. |  |
|  | Lisa | Jensen-Donahoe | Alcoa | Co-Vice Chairperson |
|  | Steve | Payne | Praxair Surface Technologies | Secretary |
|  | Gary | White | Orbit Industries Inc. |  |

***Suppliers/Guests Present***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NAME |  | COMPANY NAME |  |
|  |  |  |  |  |
|  | Roy | Adkins | Braddock Metallurgical Daytona Beach |  |
|  | Abdul | Admani | East Carolina Metal Treating, Inc. |  |
|  | Mark | Airey | Robert Stuart Ltd |  |
|  | Nicholas | Angelo | TEAM QUALSPEC |  |
|  | Dan | Antos | Canton Drop Forge |  |
|  | Amy | Azzano | Arrow Gear Company |  |
|  | Nathaniel | Baker | Jorgensen Forge |  |
|  | Andy | Bakewell | E M Inspection Co Ltd |  |
|  | Jim | Barry | Eltek USA Inc |  |
|  | Scott | Bartell | Lee Aerospace |  |
|  | Joe | Beauchemin Jr | LAI International |  |
|  | Nancy | Bennett | CERTIFIED METAL FINISHING |  |
|  | Efren | Benson | PPG Industries, Inc |  |
|  | Sean | Binder | Calumet Electronics Corporation |  |
|  | Steven | Booker | DuPont |  |
|  | Griff | Braddock | Braddock Metallurgical Inc |  |
|  | Nancy | Brummel | Aerospace Aluminum Processing, LLC |  |
|  | Owe | Carlsson | Alcoa Fastening Systems & Rings |  |
|  | John | Carpenter | US Chrome Corporation |  |
|  | Sean | Carvalho | LHM Technologies Inc. |  |
|  | Arturo | Chavez | TIGHITCO LATINOAMERICA |  |
|  | Charles | Cho | Alcoa, Inc. |  |
|  | Inho | Cho | Koreanair |  |
|  | Byron | Clingerman | Cygnus Inc |  |
|  | Bethany | Conley | Techmetals, Inc. |  |
|  | Kennia | Corona | Brazonics Inc |  |
|  | Charles | Costello | Sun-Glo Plating Company |  |
|  | Todd | Crawford | GKN Aerospace - St. Louis |  |
|  | Justin | Crumley | Orizon Aerostructures |  |
|  | Michael | Dailey | Aluminum Finishing Co Inc |  |
|  | Brian | De Roo | Strite Precision Machining Limited |  |
|  | Bill | Dhillon | Senior Aerospace - Thermal Engineering |  |
|  | Dave | Dirkman | Quality Circuits, Inc. |  |
|  | Tara | Douglas | Litron, Inc. |  |
|  | Peter | Doyle | Cassavant Assembly and Processing |  |
|  | John | Dyer | Orizon Aerostructures |  |
|  | Bryan | Engel | Consolidated Precision Products CPP - Syracuse |  |
|  | Edward | Engelhard | Solar Atmospheres Inc |  |
|  | David | Eshleman | The Young Engineers |  |
|  | JAmes | Ewing | Team Qualspec |  |
|  | Bob | Ferry | FPM HEAT TREATING |  |
|  | Donald | Fie | Consolidated Precision Products - Syracuse |  |
|  | Alex | Fish | GKN Aerospace |  |
|  | Gary | Fox | Anodyne Inc |  |
|  | Kelly | Frederick | Elgiloy Specialty Metals |  |
|  | Chris | Fredrickson | Techmetals, Inc. |  |
|  | Tony | Garcia | Blanchard Metals Processing |  |
|  | Susan | Generalovich | Solar Atmospheres of Western PA Inc. |  |
|  | George | Gieger | Braddock Metallurgical Inc |  |
|  | Lisa | Golden | Metallurgical Processing, Inc. |  |
|  | Justin | Grice | Braddock Metallurgical Inc |  |
|  | Justin | Guzman | Aircraft X-Ray |  |
|  | Bertrand | Haenggi | Inland Northwest Metallurgical Inc. |  |
|  | Cynthia | Hagan | NSL Analytical Services, Inc. |  |
|  | Debra | Hagar | NORDAM Interiors and Structures |  |
|  | Alan | Hambley | Atlas Testing Laboratories, Inc. |  |
|  | Hyun Bae | Han | Korean Air |  |
|  | Kathie | Hein | US Chrome Corporation |  |
|  | Ronald | Hendriks | Chemetall |  |
|  | Brian | Hill | Canton Drop Forge |  |
|  | Richard | Houghton | Spectrum Thermal Processing |  |
|  | Steve | Hutchinson | Suncoast Heat Treat Inc |  |
|  | Douglas | Jacques | Renegade Materials Corporation |  |
|  | Matt | Jeffries | Braddock Metallurgical Aerospace Service, Inc. |  |
|  | James | Jensen | Moeller Manufacturing Co |  |
|  | David | Jordan | Chemetall US |  |
|  | Keith | Kastner | Metal Finishing Co., Inc. Heat Treat |  |
|  | Connie | Kelly | Certified Metal Finishing, Inc |  |
|  | Ken | Kim | Park Electrochemical |  |
|  | Amanda | Kirchner | Workflo by beyond Relations |  |
|  | Kevin | Klingelhafer | Meyer Tool Inc |  |
|  | Viktoria | Kravchenko | Wesco Aircraft |  |
|  | Kris | Krishnamoorthy | Applus RTD Canada |  |
|  | Jason | Kusher | Braddock Metallurgical Daytona Beach |  |
|  | Meredith | LaBeau, PhD | Calumet Electronics Corporation |  |
|  | Shelly | Lawless | Meyer Tool |  |
|  | David | Liao | Aerospace Metal Finishing |  |
|  | Mike | Liccketto | CDM Electronics Inc. |  |
|  | Johanna | Lisa | Continental Heat Treating |  |
|  | Jing | Liu | Aerospace Metal Finishing Inc. |  |
|  | Zheng | Liu | NCS Testing Technology Co., Ltd. |  |
|  | Santiago | Luna | Southwest United Canada |  |
|  | Rich | Madsen | Blanchard Metals Processing |  |
|  | Sarah | Mansuetti | Rex Heat Treat |  |
|  | Patrick | McCarthy | Canton Drop Forge |  |
|  | William | Michels | Quality Circuits Inc |  |
|  | Toni | Miller | Synergy Metal Finishing |  |
|  | Melinda | Mitton | Advance Welding |  |
|  | Rupam | Modi | Honeycomb Company of America, INC. |  |
|  | Tom | Murray | Curtiss Wright Controls Inc Eng Systems |  |
|  | Lynne | Nason | Aotco Metal Finishing |  |
|  | Abdul | Nathani | Hi-Tech Metal Finishing |  |
|  | Ken | Nelson | Continental Heat Treating |  |
|  | Sharon | Norton | Atlas Testing Laboratories |  |
|  | Tim | Paradise | Metallurgical Processing Inc. |  |
|  | Juan | Perez | Aircraft X-Ray |  |
|  | Martyn | Perks | Tods Aerospace |  |
|  | John | Peterson | Wolkerstorfer Company, Inc. |  |
|  | Scott | Peterson | Workflo by beyond Relations |  |
|  | Nels | Plough | Stack Metallurgical Services |  |
|  | Gordon | Porterfield III | Solar Atmospheres Inc |  |
|  | Karen | Quinn | Orbital ATK Aerospace Structures |  |
|  | Andenet | Ras-Work | Niklaus SA |  |
|  | Dennis | Reidy | CIL Metal Finishing |  |
|  | James | Reinhardt | Aero-safe Processing |  |
|  | Pam | Reinhardt | US Chrome Corporation |  |
|  | Catherine | Renfer | Consolidated Precision Products - Syracuse |  |
|  | Stanley | Revers | Senior Aerospace - Thermal Engineering |  |
|  | Robert | Rich | SPS Technologies |  |
|  | Elena | Ritoli | Metallurgical Processing, Inc. |  |
|  | Frank | Saenz | Hi-Tech Metal Finishing |  |
|  | Carol | Schmidt | ATI Forged Products - Cudahy Operations |  |
|  | Douglas | Schueller | AbelConn LLC |  |
|  | Nicholas | Schumacher | Hohman Plating & Mfg Inc. |  |
|  | Shawn | Seese | Delta Air Lines |  |
|  | David | Serbousek | Olympic Scientific |  |
|  | David | Sexton | CERTIFIED METAL FINISHING |  |
|  | George | Siha | Southwest United Canada |  |
|  | Steve | Simacek | Esterline-Hytek Finishes |  |
|  | David | Simon | Barnes Aerospace Lansing |  |
|  | Elizabeth | Small | Curtiss Wright Controls Inc Eng Systems |  |
|  | Vitorio | Stana, P. Eng. | Avcorp |  |
|  | Jackie | Sternot | PAKO, Inc |  |
|  | Dawn | Stokes | PTI Industries, Inc |  |
|  | Gigi | Streeter | Barnes Aerospace |  |
|  | Rhonda | Sutter | Composiflex, Inc. |  |
|  | Vern | Talmadge | Alcoa-Howmet Thermatech Coatings |  |
|  | Derek | Thibault | Connecticut Metallurgical, Inc. |  |
|  | Jon | Thomas | 3P Processing Inc. |  |
|  | Dave | Thompson | DCI Aerotech |  |
|  | Russell | Tischer | TECT Power |  |
|  | Lisa | Tobin | Aluminum Finishing Co Inc |  |
|  | Jeffrey | Tomczak | Techmetals Inc. |  |
|  | Awwen | Tyrsson | Barnes Aerospace |  |
|  | Victoria | Van Patten | SPS Technologies |  |
|  | Kevin | Vaughan | DuPont |  |
|  | Dawn | Wade | Lee Aerospace, Inc. |  |
|  | Jennifer | Wagner | Ducommun |  |
|  | Craig | Wallace | Delta Air Lines |  |
|  | Daniel | Wienecke | Nordam Repair Division |  |
|  | Tim | Willyard | NORDAM Repair Division |  |
|  | David | Winter | Olympic Scientific |  |
|  | Donald | Woodward | Consolidated Precision Products - Syracuse |  |
|  | Brian | Yetman | Hi-Tech Metal Finishing |  |
|  | Rob | Yocom | Imagineering Finishing Technologies |  |
|  | Blanca | Zilli-Huerta | Bowman Plating Company Inc |  |
|  | Magdalena | Zukowski | Litron Inc. |  |

***Subscriber Members/Participants Present***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NAME |  | COMPANY NAME |  |
|  |  |  |  |  |
|  | Pongpaiboon | Akapaiboon | Triumph Group Inc. |  |
|  | Mark | Antoellis | BAE Systems |  |
|  | David | Astle | 309th Maintenance Wing-Hill AFB |  |
|  | Christopher | Borg | Gulfstream Aerospace |  |
|  | Karen | Dannis | BAE Systems |  |
|  | Björn | Kjellman | GKN Aerospace |  |
|  | Bob | Koukol | Honeywell Aerospace |  |
|  | Caroline | LeClair | 309th Maintenance Wing-Hill AFB |  |
|  | Frank | McManus | Lockheed Martin Corporation |  |
|  | Michael | Riley | UTC Aerospace (Goodrich) |  |
|  | Hendrich Lim | Tao Kwan | Rolls-Royce - Singapore Aero Engine Services |  |
|  | Mottito | Togo | Honeywell Aerospace |  |
|  | Ronit | Weisblit | Israel Aerospace Industries |  |

***PRI Staff Present***

|  |  |
| --- | --- |
| Connie | Hess |
| Carol | Martin |
| Louise | Stefanakis |
|  |  |

## Introductions/Routing of Attendance List/Code of Ethics/Review of Agenda

The Code of Ethics, Anti-Trust & Conflict of Interest (pg. 7 Attendees Guide) were reviewed by Dale Harmon, SSC Chairperson.

The SSC viewed the PRI anti-trust video.

The safety information, including fire exits, was reviewed.

Dale Harmon, SSC Chairperson, introduced the SSC Leadership Team, SSC Sub-Team leads, Task Group Reps to the SSC, and first time attendees introduced themselves.

Dale Harmon, SSC Chairperson, reviewed the Agenda.

The meeting survey sheets were passed out; attendees were asked to complete the survey and return it at the end of the meeting.

## Approval of Previous Meeting Minutes

Motion made by Eric Jacklin and seconded by Gary White to approve the Minutes from June 2016 Nadcap meeting in London as written.

## Awards and Recognition

Dale Harmon presented awards to the following people:

Jonathan Hebben for the Metrics Sub-team

# SSC MEMBERSHIP CHANGES

The following changes to the SSC Task-Group Representative roster have been approved by the SSC Chair, Dale Harmon, in consultation with the appropriate Task Group Chair and Staff Engineer. – Dennis Reidy is the Metrics Sub-Team Lead.

# supplier news

Dale Harmon reviewed the “Supplier News Presentation”



* SSC OP1123 ready for the Nadcap Management Council (NMC) 14-day affirmation ballot
* Change of supplier address require a completed t-frm-11submitted to Performance Review Institute (PRI)
* Standard date format of DD-MMM-YYYY (09-AUG-2016) will now be used by PRI

# Self audits



Presentation was given by Bob Koukol and many suppliers had questions, concerns and feedback for the process. Reference revised OP 1105 and 1114. Questions were addressed and a few were taken back to the NMC sub-team for answering. This section lasted 47 minutes.

# 2015 supplier survey Actions



The SSC Survey 2015 Results - Actions Presentation data was presented by Dale Harmon with actions to address the results of the survey.

# Breakout session and report outs

This section was not held since the Self Audit presentation lasted 47 minutes at the request of the attendees.

# new business

No new business at this time

# adjourn

Motion for adjournment given by Dennis Reidy and seconded by Steve Payne

ADJOURNMENT – 25-OCT-2016 – Meeting was adjourned at 7:00 p.m.

Minutes Prepared by: Carol Martin, [cmartin@p-r-i.org](mailto:cmartin@p-r-i.org)

|  |  |  |
| --- | --- | --- |
| \*\*\*\*\* For PRI Staff use only: \*\*\*\*\*\*  Are procedural/form changes required based on changes/actions approved during this meeting? (select one)  YES\*  NO  \*If yes, the following information is required: | | |
| Documents requiring revision: | Who is responsible: | Due date: |
|  |  |  |
|  |  |  |