**United States:**

http://www.china-embassy.org/eng/visas/hrsq/#M

- **STEP 1:** Select a visa category that best describes your trip to China and prepare your visa application including necessary supporting documents accordingly. For business travel, the correct category is Type “M”.
- **STEP 2:** Submit your application to the Visa Office of Chinese Embassy/ Consulate General based on your State of residence (Locate a Visa Office that serves your state)
- **STEP 3:** Pay the visa application fee at the Visa Office and pick up your visa. (Click to check fees and payments)
  
  Express service is available from 9:00-12:00. Be sure to book the right time slot if you need express service.

- **Documentation needed for type M business visa:**
  1. **Passport:** Original signed passport with at least six months of remaining validity and blank visa pages, and a copy of the passport’s data page and the photo page if it is separate
  2. **Visa Application Form (Form V.2013)** and a photo on glossy photo paper glued onto the form (your photo must meet the requirements).
  3. **Proof of legal stay or residence status** (applicable to non-U.S. citizens)
  4. **Photocopy of previous Chinese passports or previous Chinese visas** (applicable to foreign citizens who were Chinese citizens and have obtained foreign citizenship)
  5. **Documents on the commercial activity issued by a trade partner in China, or trade fair invitation or other invitation letters issued by relevant entity or individual.** The invitation letter should contain:
    - Information on the applicant (full name, gender, date of birth, etc.)
    - Information on the planned visit (purpose of visit, arrival and departure dates, place(s) to be visited, relations between the applicant and the inviting entity or individual, financial source for expenditures)
    - Information on the inviting entity or individual (name, contact telephone number, address, official stamp, signature of the legal representative or the inviting individual)

- **Notes:**
  - In accordance with a 2014 China-U.S. visa arrangement, U.S. citizens may be eligible for 10-year multiple entry visa. The remaining validity of the U.S. passport must be over 12 months.
  - The applicant should guarantee that all information provided in the application is true and correct. Any false, misleading or incomplete information may result in denial of the visa or refusal of entry into China.
  - The Visa Notification Letter and the official media letter may be in the form of fax, photocopy or computer printout. An applicant may be required to submit an original invitation, provide other supporting documents, or schedule an interview with the consular officer.
  - The consular officer will make decisions on whether or not to grant a visa and allowed validity, duration of stay and number of entries based on individual application.